



OPEN SESSION

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, July 5, 2022, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call Meeting to Order / Establish Quorum – President Carpenter**
- 2. Pledge of Allegiance – Director Garthoffner**
- 3. Acknowledgment of Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. March 25, 2022 - GRF Board Special Open Budget Workshop Meeting
 - b. May 23, 2022 – GRF Board Special Open 2023 Budget Capital Review Meeting
 - c. June 06, 2022 – GRF Board Special Open Operating Department Review Meeting
 - d. June 07, 2022 – GRF Board Regular Open Meeting
 - e. June 16, 2022 – GRF Board Agenda Prep Meeting
 - f. June 20, 2022 – GRF Board Special Open Capital Operating Department Review Meeting
- 6. Report of the Chair**
- 7. CEO Report**
- 8. Open Forum (Three Minutes per Speaker)**

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.
- 9. Responses to Open Forum Speakers**
- 10. Consent Calendar**

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of May 2022 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

11. Unfinished Business

- a. Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body – Oral Discussion
- b. Discuss Clubhouse Maintenance Programs – Oral Discussion
- c. Update Committee Appointments
- d. Entertain a Motion to Approve the Replacement of Stop Signs Throughout the Community (**JUNE Initial Notification – 28 Days Notification for member review and comments to comply with Civil code §4360 has been satisfied**).
- e. Entertain a Motion to Approve Sponsorship of the Miniature Horse at the Equestrian Center (**JUNE Initial Notification – 28 Days Notification for member review and comments to comply with Civil code §4360 has been satisfied**).
- f. Entertain a Motion to Approve and Amendment to the Vehicle, Traffic, and Parking Rules (**JULY Initial Notification – 28 Days Notification for member review and comments to comply with Civil Code §4360**)

12. New Business

- a. Entertain a Motion for Nuisance Policy (**JULY Initial Notification – 28 Days Notification for member review and comments to comply with Civil Code §4360**)
- b. Entertain a Motion for Internal Dispute Resolution Policy (**JULY Initial Notification - 28 Days Notification for member review and comments to comply with Civil Code §4360**)
- c. Entertain a Motion to Approve the 2022 Annual Election Schedule and Resolution to Appoint the Inspector of Election Services
- d. Entertain a Motion to Approve a Donation from Judy Saxon Trust for Moisture Intrusion
- e. Entertain a Motion to Approve a Donation from Judy Saxon Trust for Maintenance

and Construction

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on June 15, 2022; next meeting August 17, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer’s Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Dotson. The committee met on May 2, 2022; next meeting TBA.
- c. Report of the Community Activity Committee – Director Horton. The committee met on June 9, 2022; next meeting July 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on March 30, 2022; next meeting TBA.
- d. Report of the Landscape Committee – Director Skillman. The committee met on June 8, 2022; next meeting September 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on June 8, 2022; next meeting August 10, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on June 24, 2022; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman. The committee met on June 20, 2022; next meeting July 18, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. Next meeting, July 6, 2022, at 10:00 a.m. in the Sycamore Room.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on June 1, 2022; next meeting August 3, 2022, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on June 27, 2022; next meeting August 22 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on June 15, 2022; next hearings on July 20, 2022, at 9:00 a.m. as a virtual meeting.

- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 29, 2022; next meeting July 26, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins. The Committee met on July 1, 2022; next meeting July 8, 2022 as a virtual meeting.
- k. Insurance Ad-Hoc Committee – Director Carpenter. The Committee met on May 24, 2022; next meeting TBA.
- l. Purchasing Ad-Hoc Committee – Director Carpenter. Next Meeting, TBA.

15. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will vote on these items at a future Board Meeting.*

- Discuss Harassment Policy

16. Directors' Comments

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) June 07, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BUDGET WORKSHOP OF
THE BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA
WOODS MUTUAL WITH INVITATION TO ALL BOARDS ALL DIRECTORS**

Friday, March 25, 2022 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room

Directors Present: Bunny Carpenter, Debbie Dotson, Joan Milliman, Elsie Addington, Yvonne Horton, Reza Karimi, Gan Mukhopadhyay, Juanita Skillman, Don Tibbetts

Directors Absent: Egon Garthoffner, Jim Hopkins

Staff Present: Siobhan Foster, Jose Campos, Eileen Paulin, Carlos Rojas, Robert Carroll, Steve Hormuth, Erika Hernandez, Ada Montesinos

Others Present: United - Maggie Blackwell, Azar Asgari, Prakash “Cash” Achrekar, Diane Casey, Pearl Lee, Lenny Ross, Andre Torng, Advisor: Richard Rader

Third - Robert Mutchnick, Lynn Jarrett, Cusrow “Cush” Bhada, Jim Cook

VMS - Diane Phelps, Cynthia Rupert

Mutual 50 - Sue Stephens

Call Meeting to Order – Bunny Carpenter, GRF President

President Carpenter called the meeting to order at 9:34 a.m. and confirmed there is a quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved.

Budget Workshop: 2022 Service Level Review

- Office of the CEO – Siobhan Foster
- Media & Communications – Eileen Paulin
- Security Services – Carlos Rojas
- General Services – Robert Carroll
- Financials Services – Steve Hormuth



Director Comments

Various members of the board thanked Department heads for the presentations. Juanita Skillman emphasized the importance of director attendance to these meetings as current and future service levels for each department are laid out. Director Reza encouraged staff to continue current productivity levels and continue to look for improvements throughout and cost savings as prices rise.

Adjournment

The meeting was adjourned at 12:03 p.m.

Joan A. Milliman

Joan A. Milliman (Jun 24, 2022 17:14 PDT)

Joan Milliman, Secretary
Golden Rain Foundation Board of Directors



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
GOLDEN RAIN FOUNDATION LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, May 23, 2022 – 1:30 p.m.
24351 El Toro Road, Laguna Woods, California
Hybrid Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Elsie Addington, Yvonne Horton, Gan Mukhopadhyay, Juanita Skillman, Jim Hopkins

Directors Absent: Don Tibbetts, Debbie Dotson, Reza Karimi

Staff Present: Siobhan Foster, Carlos Rojas, Steve Hormuth, Jose Campos, Kurt Wiemann, Robert Carroll, Brian Gruner, Eric Nunez, Ian Barnette, Baltazar Mejia, Eileen Paulin, Erika Hernandez

Others Present: Third – Robert Mutchnick, Annie McCary, Mark Laws, Ira Lewis, John Frankel, Ralph Engdahl

United – Anthony Liberatore, Maggie Blackwell, Diane Casey, Lenny Ross, Azar Asgari, Pearl Lee

VMS – Rosemarie DiLorenzo

Mutual 50 – Sue Stephens

Call Meeting to Order – Bunny Carpenter, GRF President

President Carpenter called the meeting to order at 1:35 p.m. and established a quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved unanimously.

Chair Remarks

None.

Open Forum (Three Minutes per Speaker)

A Member made a comment on the process of the presentation. Jose Campos addressed his question.

Review of the 2023 Capital Plan Proposals and Five-Year CIP

Jose Campos, Assistant Director of Financial Services, presented to the board an overview of the proposed Version 1 2023 Five-Year Capital Improvement Plan to gain some direction or make changes, if necessary, for upcoming projects. Several questions were asked by Board
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members from both United Mutual and Third Mutual Boards. Questions were addressed.

Adjournment

The meeting was adjourned at 3:42 p.m.

Joan Milliman

Joan Milliman (Jun 28, 2022 09:47 PDT)

Joan Milliman, President
Golden Rain Foundation Board of Directors



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
GOLDEN RAIN FOUNDATION LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, June 6, 2022 – 1:30 p.m.
24351 El Toro Road, Laguna Woods, California
Hybrid Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Elsie Addington, Yvonne Horton, Gan Mukhopadhyay, Juanita Skillman, Jim Hopkins, Sue Stephens, Don Tibbetts, Debbie Dotson

Directors Absent: Reza Karimi

Staff Present: Siobhan Foster, Carlos Rojas, Steve Hormuth, Jose Campos, Kurt Wiemann, Robert Carroll, Brian Gruner, Eric Nunez, Ian Barnette, Baltazar Mejia, Eileen Paulin, Carrie Weldon, Erika Hernandez

Others Present: GRF – Advisor: Rosemarie DiLorenzo

United – Azar Asgari, Diane Casey, Lenny Ross, Advisor: Richard “Dick” Rader

Third – Jim Cook, Mark Laws, Ira Lewis

Call Meeting to Order – Bunny Carpenter, GRF President

President Carpenter called the meeting to order at 1:35 p.m. and established a quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved unanimously.

Chair Remarks

None.

Open Forum (Three Minutes per Speaker)

A Member made a comment on the process of the presentation. Jose Campos addressed his question. No action.

Review of the 2023 Operating Department Review

Jose Campos, Assistant Director of Financial Services, presented a summary of the budget development process and external factors that manipulate the budget itself like utilities, fuel, programming costs, insurance and national inflation. He welcomed all department directors onto the lectern. Each department head presented an overview of operations and prospective budget for 2023 to gain some direction and make changes should the Board deem necessary. Several questions and comments were made by Directors. Questions were addressed.

Adjournment

The meeting was adjourned at 3:42 p.m.

Joan A. Milliman
Joan A. Milliman (Jun 24, 2022 17:16 PDT)

Joan Milliman, Secretary
Golden Rain Foundation Board of Directors



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, June 07, 2022, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Debbie Dotson, Yvonne Horton, Reza Karimi, Juanita Skillman, Elsie Addington

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Carlos Rojas, Eileen Paulin, Robert Carroll

Other's Present: United: None
Third: None
VMS: None

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Garthoffner led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter asked if the board had any changes to the agenda.

President Carpenter moved Update Committee Appointments as 11f Unfinished Business.

There being no changes or objections, the agenda as amended was approved by unanimous consent.

5. Approval of Minutes

- a. April 21, 2022 – GRF Board Agenda Prep Meeting
- b. May 03, 2022 – GRF Board Regular Open Meeting
- c. May 19, 2022 – GRF Board Agenda Prep Meeting

There being no objections, the minutes of April 21, 2022 – GRF Board Agenda Prep Meeting, May 03, 2022 – GRF Board Regular Open Session, and May 19, 2022 – GRF Board Agenda Prep were each approved by unanimous consent.

6. Report of the Chair

President Carpenter announced the following:

- The VMS Staff and Boards are working hard for civility in this community.

7. CEO Report

Siobhan Foster-CEO gave a report on the following items:

- VMS Recognition of Employee Excellence Awards

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on a National Campaign regarding financial literacy to individual with workshops.
- Multiple members commented on their concerns regarding the Recreation Department.
- A member commented on the Tennis Courts Reservations system for the community.

Brian Gruner, Director of the Recreation Department, addressed the residents' concerns regarding Recreation.

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Multiple Directors commented on residents' concerns regarding Recreation and Tennis Courts Reservations system.

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of April 2022, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

THIS ITEM WAS DISCUSSED AFTER ITEM 11E
10b. Update to Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-22-24

GRF Committee Appointments

RESOLVED, June 7, 2022, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Strategic Planning Committee

Debbie Dotson, Chair (GRF)
James Hopkins (GRF)
Gan Mukhopadhyay, Alternate (GRF)
~~Robert Mutchnick (Third)~~
Nathaniel Ira Lewis (Third)
Anthony Liberatore, Alternate (United)
Cash Achrekar (United)
Diane Casey (United)
Ryna Rothberg (Mutual 50)
Advisor: Dick Rader

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Annie McCary (Third)
Cush Bhada (Third)
~~Lynn Jarrett, Alternate (Third)~~
Maggie Blackwell (United)
Diane Casey (United)
Ryna Rothberg, (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Pat English (United)
Pearl Lee (United)
Advisor: Susan Hemberger

Finance Committee

James Hopkins, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Mark Laws (Third)
Azar Asgari (United)
Diane Casey, Alternate (United)
Pat English (United)
Al Amado, (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Cash Achrekar (United)
~~Lynn Jarrett (Third)~~
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Reza Karimi (GRF)
Yvonne Horton Alternate (GRF)
Maggie Blackwell (United)
Diane Casey (United)
~~Lynn Jarrett, (Third)~~
Nathaniel Ira Lewis (Third)
Annie McCary, Alternate (Third)
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay (GRF)
Reza Karimi, Alternate (GRF)
James Cook (Third)
John Frankel, Alternate (Third)
Ralph Engdahl (Third)
Cash Achrekar (United)
Lenny Ross (United)
Sue Stephens (Mutual 50)
Advisors: Steve Leonard, Bill Walsh, Carl Randazzo

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay (GRF)

Deborah Dotson (GRF)
Reza Karimi (GRF)
John Frankel (Third)
Cush Bhada, Alternate (Third)
Ralph Engdahl (Third)
Diane Casey (United)
Pat English (United)
Advisors: Cathy Garris, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Deborah Dotson, Alternate (GRF)
Annie McCary (Third)
James Cook (Third)
~~Lynn Jarrett, Alternate (Third)~~
Neda Ardani (United)
Maggie Blackwell (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Elsie Addington, Alternate (GRF)
~~Anthony Liberatore (United)~~
Pearl Lee (United)
Azar Asgari, ~~Alternate (United)~~
~~Lynn Jarrett (Third)~~
Annie McCary (Third)
Mark Laws, Alternate (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Annie McCary (Third)
~~Lynn Jarrett (Third)~~
Diane Casey (United)
Vacant (United)

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Alternate (GRF)
James Cook (Third)
Cush Bhada (Third)

Ralph Engdahl, Alternate (Third)

Maggie Blackwell (United)

Pearl Lee (United)

Margaret Bennett (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)

Reza Karimi (GRF)

Annie McCary (Third)

Craig Wayne (Third)

Donna Rane-Szostak, Alternate (Third)

Cash Achrekar (United)

Maggie Blackwell (United)

Sue Stephens (Mutual 50)

Margaret Bennett, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair

Juanita Skillman (GRF)

Gan Mukhapadhyay (GRF)

James Cook (Third)

John Frankel (Third)

Donna Rane-Szostak, Alternate (Third)

Anthony Liberatore (United)

Diane Casey (United)

Cash Achrekar, Alternate (United)

John Carter (Mutual 50)

Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

John Frankel (Third)

Mark Laws (Third)

Neda Ardani (United)

Anthony Liberatore (United)

Board Members by Rotation (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Jim Hopkins (GRF)

~~Robert Mutchnick (Third)~~

Mark Laws (Third)

Donna Rane-Szostak (Third)
Ralph Engdahl, Alternate (Third)
Diane Casey (United)
Neda Ardani (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (GRF)
Cynthia Rupert (United)
Peggy Moore (Third)

Insurance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Anthony Liberatore (United)
Lenny Ross (United)
Cash Achrekar (United)
~~Robert Mutchnick (Third)~~
~~Mark Laws (Third)~~
~~Jim Cook (Third)~~
Yvonne Horton (GRF)
Reza Karimi (GRF)
Juanita Skillman (GRF)
Advisors: Leleng Isaacs, Kathryn Freshley, Bob Laux

RESOLVED FURTHER, that Resolution 90-22-22 adopted April 3, 2022, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Dotson made a motion to approved the Resolution 90-22-24. Director Skillman seconded.

Discussion ensued among the board.

Hearing no changes or objections, the Resolution 90-22-24 as amended was approved unanimously.

11. Unfinished Business

11a. Entertain a Motion to Cancel Duplicate Bridge Tournament Room Reservation Rental Rate (MAY Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-22-25

Duplicate Bridge Tournament Room Reservation Rental Rate

WHEREAS, staff recommends to cancel and supersede Resolution 90-11-28 nullifying the exception rate during the annual February Duplicate Bridge tournament; and **WHEREAS**, from 2008 to 2011, the Duplicate Bridge Club was approved each year to hold an Annual Bridge Unit 525 event on the second weekend in February at Clubhouse 7 in the Bridge Room and Main Lounge; and **WHEREAS**, on February 12 and 13 the Duplicate Bridge Club logged 141 total guests in attendance for this year's tournament equating to \$705 in GRF guest fees collected. Staff anticipates annual receipt of up to \$800 in guest fees from the tournament; and

WHEREAS, on April 5, 2011, GRF approved Resolution 90-11-28, accepting the Annual Bridge Unit 525 event as an automatic annual rollover reservation, an exception to the Permanent/Rollover Reservation Policy, and that the organization shall be charged the exception rate for use of the Clubhouse 7 Bridge Room and the Main Lounge as the event is booked on behalf of an outside organization; and

WHEREAS, GRF approved Recreation and Special Events Department Policy section regarding permanent/rollover reservations states, "the rollover must have a minimum of four identical reservations during the calendar year; all dates in the series must be for the same day of the month/week (such as 1st Tuesday, every Tuesday, etc.), at the same time and duration, and in the same room; no modifications (date, time, duration, location, etc.) are permitted"; and

WHEREAS, on January 13, 2022, the Duplicate Bridge president approached the CAC and requested that the exception rate for their upcoming tournament (February 12 and 13, 2022) be eliminated. The president expressed that the outside organization was no longer coordinating the event. Instead the Village Duplicate Bridge Club is solely in charge of the tournament. It was also stated that the tournament would be held in the Bridge Room and the Main Lounge was no longer needed; and

WHEREAS, on April 14, 2022, the Community Activities Committee (CAC) recommended and approved the use of the Bridge Room for the Duplicate Bridge Club tournament at no cost while continuing to collect the \$5 guest fee.

NOW THEREFORE BE IT RESOLVED, June 7, 2022, that the Board of Directors of this Corporation hereby agrees to cancel and supersede Resolution 90-11-28 to show the cancellation of the exception rate during the annual February Duplicate Bridge tournament; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution 90-22-25, Director Karimi seconded the motion.

There being no objections, Resolution 90-22-25 was approved unanimously.

11b. Entertain a Motion to Approve Broadband Services Reconnection Fee (MAY Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-22-26

Suspend Cable/Internet in the Event of Disciplinary Action

WHEREAS, the Golden Rain Foundation Corporation (GRF) is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act (GRF Articles of Incorporation, Article XI); and

WHEREAS, the purpose of the Golden Rain Foundation Corporation is to develop and maintain facilities and services (Bylaw 2.1.1), operate community facilities (Bylaw 2.1.2) and operate as a Common Interest Development in accordance with the Davis-Stirling Common Interest Development Act, in providing community facilities (Bylaw 2.1.3); and

WHEREAS, the Golden Rain Foundation Corporation has the power to adopt rules and regulations, including disciplinary procedures with regard to its Mutual Members and permitted and approved Qualifying Residents, Co-occupants, Tenants and their guests (Bylaw 2.2.3), and the authority to establish policy (Bylaw 2.3); and

WHEREAS, Cable/Internet services for the Mutual Members, Qualifying Residents, Co-occupants, Tenants and their guests are provided by way of a contract between the Golden Rain Foundation Corporation and a Cable/Internet provider ("Master Contract"), and then a bulk service contract between the Golden Rain Foundation Corporation and the Housing Mutuals, which consists of Laguna Woods Mutual No. Fifty, Third Laguna Hills Mutual and United Laguna Woods Mutual; and

WHEREAS, each of the Housing Mutuals' Bylaws empowers their respective Boards to manage and govern property, facilities and services, including the adoption of policies and rules (Laguna Woods Mutual No. Fifty Bylaws 2.1, 2.2 and 2.3; Third Laguna Hills Mutual Bylaws 2.1.3, 2.2.3 and 2.3; United Laguna Woods Mutual Bylaws 2.1, 2.2 and 2.3); and

WHEREAS, the Board of Directors acknowledges that Cable/Internet is a jointly administered amenity, of both the Housing Mutuals and the Golden Rain Foundation Corporation.

NOW THEREFORE, BE IT RESOLVED, June 7, 2022, that the Board of Directors of the Golden Rain Foundation Corporation, and the Board of Directors for each of the Housing Mutuals' each possess the power to take disciplinary action against their
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respective Mutual Members, including, but not limited to, the suspension of Cable/Internet and internet services; and

RESOLVED FURTHER, that upon the member rectifying the reason for suspension of cable/internet services, the reconnection fee must be paid in advance prior to the reconnection of services, and

RESOLVED FURTHER, that it is within the sole authority of the Golden Rain Foundation to negotiate the terms of the Master Contract, including, but not limited to, pricing and programming; and

RESOLVED FURTHER, that it is the sole obligation of the Golden Rain Foundation to develop, maintain, operate, and/or repair the facilities necessary to provide Cable/Internet for the Mutual Members, Qualifying Residents, Co-occupants, Tenants and their guests; and

RESOLVED FURTHER, that this resolution cancels and supersedes Resolution 90-17-38, to the extent that it differs; and

RESOLVED FURTHER that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Director Milliman made a motion to approve Resolution 90-22-26. Director Dotson seconded the motion.

Discussion ensued among the board.

There being no objections, the Resolution 90-22-26 was approved unanimously.

11c. Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body (JUNE Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-XX

Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee

WHEREAS, the Board of Directors of Golden Rain Foundation (“GRF”), United Laguna Woods Mutual (“United”), and Third Laguna Hills Mutual (“Third”) require a clear and consistent policy to address claims of harassment, abuse and intimidation by directors to staff of Village Management Services, Inc., fellow directors and residents, as well as claims involving harassment, abuse and intimidation by residents to staff of VMS, directors and other residents; and

WHEREAS, this Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) is intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee; and

WHEREAS, this Policy is being adopted by the Board of Directors of GRF, United and Third in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

NOW THEREFORE BE IT RESOLVED, July 5, 2022, that the Board of Directors of this Corporation hereby introduces the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee, as attached to the official minutes of this meeting; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Horton seconded the motion.

Discussion ensued among the board.

There being no objections, Resolution was approved unanimously. (JUNE Initial Notification – postpone 28-days for Member review and comment to comply with Civil Code §4360)

11d. Entertain a Motion to Move Bus Benches to Improve Pedestrian Movement (MAY Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-22-27

Moving of **Bus Benches to Improve Pedestrian Movement**

WHEREAS, Laguna Woods Village has 266 **bus** benches located throughout the Village that are used primarily by residents who utilize Laguna Woods Village transportation services; and

WHEREAS, in December 2021, the General Services Department received a request to move **bus** benches that are obstructing the pathway of Vision Club members while walking on the sidewalks; and

WHEREAS, pedestrian movement will be improved by moving the benches from the sidewalk to the adjacent grass area; and

WHEREAS, on April 13, 2022, the GRF Maintenance and Construction Committee recommended the board approve a supplemental appropriation in the amount of \$97,625 to utilize contracted labor to install 40 current model green benches on adjacent grass areas.

NOW THEREFORE BE IT RESOLVED, June 7, 2022, that the Board of Directors of this Corporation hereby approves a supplemental appropriation in the amount of \$97,625, to be funded from the Contingency Fund, for the relocation of 40 bus benches; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve Resolution 90-22-27. Director Egon Garthoffner seconded the motion.

Discussion ensued among the board.

Director Hopkins made an amendment to the motion to strike the word “bus” from the motion and resolution. Director Milliman seconded.

There being no objections, the amendment to the motion to strike the word “bus” from the motion and resolution was approved unanimously.

There being no objections, the amended Resolution 90-22-27 was approved unanimously.

11e. Discuss Clubhouse Maintenance Programs

Manuel Gomez, Director of Maintenance and Construction, provided an update regarding the Clubhouse Maintenance Programs.

Discussion ensued among the board.

12. New Business

12a. Entertain a Motion to Approve the Replacement of Stop Signs Throughout the Community (JUNE Initial Notification – postpone 28-days for Member review and comment to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-XX

Replacement of Stop Signs

WHEREAS, the Golden Rain Foundation (GRF) through the Security Division desires to increase stop sign visibility and safety within the community; and

WHEREAS, 21 solar powered stop signs would be placed at intersections throughout the community with the intention of increasing visibility and safety; and

WHEREAS, the Security and Community Access Committee has recommended the installation of solar powered stop signs at specific locations throughout the community.

NOW THEREFORE BE IT RESOLVED, on **July 5, 2022**, the Board of Directors of this Corporation hereby approves installation of solar powered stop signs with an appropriation of \$42,913 to be funded from the Equipment Fund; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Karimi seconded the motion.

The motion was called to a vote and passed 9-1. Director Skillman Opposed. President Carpenter did not vote.

12b. Entertain a Motion to Approve the Sponsorship of the Miniature Horse at the Equestrian Center (JUNE Initial Notification – postpone 28-days for Member review and comment to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-XX

Donation Agreement between GRF and Mr. and Mrs. Fox

This Agreement, entered into this 7th day of June, 2022, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and Mr. and Mrs. Fox (Donor) who donated \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care.

WHEREAS, GRF and Donor recognize the **importance** of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms **that** the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, July 5, 2022, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1 The donation, known as \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian's care, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian's care
Space of facility: Equestrian Center
Location: Equestrian Center

Section 3 Amount of Donation

Item cost:	\$3,000.00
Installation cost:	\$0.00
Maintenance cost:	<u>\$0.00</u>
Total estimated donation	\$3,000.00

Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.

Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.

Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.

Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution with amended verbiage for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Horton seconded the motion.

Discussion ensued among the board.

There being no objections, Resolution was approved as amended unanimously. (JUNE Initial Notification – postpone 28-days for Member review and comment to comply with Civil Code §4360)

13. The Board took a 5-minute break.

14. Committee Reports

Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on April 20, 2022; next meeting June 15, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) GRF Treasurer's Report – Director Hopkins
- (2) GRF Finance Committee Report

b. Strategic Planning Committee—Director Dotson. The committee met on May 23, 2022; next meeting TBA.

c. Report of the Community Activity Committee – Director Horton. The committee met on May 12, 2022; next meeting June 9, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on March 30, 2022; next meeting TBA.

d. Report of the Landscape Committee – Director Skillman. The committee met on March 9, 2022; next meeting June 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on April 13, 2022; next meeting June 8, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on January 28, 2022; next meeting TBA.

f. Report of the Media and Communications Committee—Director Milliman. The committee met on May 16, 2022; next meeting June 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Report of the Website Ad-Hoc Committee – Director Milliman. Next meeting TBA.

- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on June 1, 2022; next meeting August 3, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on April 25, 2022; next meeting June 27, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on May 18, 2022; next hearings on June 15, 2022, at 9:00 a.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 29, 2022; next meeting July 26, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Report of the Information Technology Advisory Committee – Director Hopkins. The Committee met on May 13, 2022; next meeting TBA.
- k. Report of the Insurance Ad-Hoc Committee – Director Carpenter. The Committee met on May 24, 2022; next meeting TBA.
- l. Report of the Purchasing Ad-Hoc Committee – Director Carpenter. Next Meeting, TBA.

15. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will vote on these items at a future Board Meeting.*

16. Director's Comments – None

17. Recess 1:15 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) March 03, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 3:40 p.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation

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OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, June 16, 2022 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Yvonne Horton, Debbie Dotson, Gan Mukhopadhyay, Elsie Addington, Juanita Skillman, Reza Karimi, Joan Milliman, Don Tibbetts, Jim Hopkins

Directors Absent: None

Staff Present: Siobhan Foster- CEO, Paul Nguyen, Makayla Schwiertert, Catherine Laster

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:32 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no objections, the agenda was approved by unanimous consent.

3. Announcements

President Carpenter made the following announcements:

- M&C Billing Presentation on June 29, 2022 at 1:30 p.m.
- Discussed M & C related matter.
- Discussed Recreation related matters.
- Discussed the GRF Committee Structure.

Director Milliman commented on the Breeze article deadline, and Director Karimi discussed the Financial Committee Meeting.

Discussion ensued among the board.

Director Egon Garthoffner entered the meeting at 9:45 a.m.

Director Dotson left the meeting at 9:53 a.m.

Director Mukhopadhyay left the meeting at 10:38 a.m.

4. Discuss and Consider Items to be placed on the Tuesday, July 5, 2022, Board Meeting Open & Closed Agendas

Director Milliman made a motion to approve the July 5, 2022, Open and Closed Agendas. Director Karimi seconded.

Hearing no objection, the July 5, 2022, Open and Closed Agendas were approved by unanimous consent.

5. Director Comments – None

6. Adjournment

The meeting was adjourned at 11:02 a.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation



**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
GOLDEN RAIN FOUNDATION LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, June 20, 2022 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Hybrid Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Elsie Addington, Yvonne Horton, Juanita Skillman, Jim Hopkins, Reza Karimi, Don Tibbetts, Debbie Dotson, Joan Milliman

Directors Absent: Gan Mukhopadhyay

Staff Present: Siobhan Foster, Carlos Rojas, Catherine Laster, Steve Hormuth, Chuck Holland, Kurt Wiemann, Robert Carroll, Brian Gruner, Eric Nunez, Carrie Weldon, Manuel Gomez, Jose Campos, Paul Ortiz, Erika Hernandez

Others Present: United –Diane Casey
Third – Annie McCary, Ira Lewis, Jim Cook
VMS – Judith Troutman

Call Meeting to Order – Jim Hopkins, GRF Treasurer

Director Hopkins chaired the meeting and called it to order at 9:30 am and established quorum.

Approval of the Agenda

Hearing no objections to the agenda, the agenda was approved unanimously.

Chair Remarks

Director Hopkins stated the purpose of the meeting was to go over Version 1 2023 Business Plan with suggested changes by VMS, Inc finance staff.

Open Forum (Three Minutes per Speaker)

None.

Review of the Proposed 2023 Business Plan – Version 1

Jose Campos, Assistant Director of Financial Services, presented a summary of the budget development process and external factors that influence the budget itself such as utilities, fuel, programming costs, insurance and national inflation. He presented an overview of departmental operations with the following recommendations and changes to be included in Version 2:

- Inclusion of a vacancy factor which will decrease the assessment by approximately \$3.00 per manor per month (PMPM) from Version 1.
- A change in the surplus recovery assumption to equal \$10.00 PMPM
- Elimination of the contribution to the Contingency Fund, which will decrease the assessment by \$6.00 PMPM from Version 1.

Staff anticipates Version 2 will result in an overall GRF assessment increase from 2022 of approximately \$3.00 PMPM, or about 1.5%, and a decrease from the Version 1 2023 Business Plan of \$11.00 PMPM.

Several questions and comments were made by Directors. Questions were addressed and noted by staff.

Adjournment

The meeting was adjourned at 11:04 a.m.

Joan Milliman
Joan Milliman (Jun 28, 2022 09:51 PDT)

Joan Milliman, Secretary
Golden Rain Foundation Board of Directors



RESOLUTION 90-22-XX

GRF Committee Appointments

RESOLVED, July 5, 2022, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Strategic Planning Committee

Debbie Dotson, Chair (GRF)
James Hopkins (GRF)
Gan Mukhopadhyay, Alternate (GRF)
Mark Laws (Third)
Nathaniel Ira Lewis (Third)
Anthony Liberatore, Alternate (United)
Cash Achrekar (United)
Diane Casey (United)
Ryna Rothberg (Mutual 50)
Advisor: Dick Rader

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Annie McCary (Third)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Maggie Blackwell (United)
Diane Casey (United)
Ryna Rothberg, (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Pat English (United)
Pearl Lee (United)
Advisor: Susan Hemberger

Finance Committee

James Hopkins, Chair (GRF)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Mark Laws (Third)
Azar Asgari (United)
Diane Casey, Alternate (United)
Pat English (United)
Al Amado, (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Cash Achrekar (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Reza Karimi (GRF)
Yvonne Horton Alternate (GRF)
Maggie Blackwell (United)
Diane Casey (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Annie McCary, Alternate (Third)
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhapadhyay (GRF)
Reza Karimi, Alternate (GRF)
James Cook (Third)
John Frankel, Alternate (Third)
Ralph Engdahl (Third)
Cash Achrekar (United)
Lenny Ross (United)
Sue Stephens (Mutual 50)
Advisors: Steve Leonard, Bill Walsh, Carl Randazzo, Ajit **Gidwani**

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
John Frankel (Third)
Cush Bhada, Alternate (Third)
Ralph Engdahl (Third)
Diane Casey (United)
Pat English (United)
Advisors: **Cathy Garris**, **Ajit Gidwani**, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Deborah Dotson, Alternate (GRF)
Annie McCary (Third)
James Cook (Third)
Cris Prince (Third)
Neda Ardani (United)
Maggie Blackwell (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Elsie Addington, Alternate (GRF)
Anthony Liberatore (United)
Pearl Lee (United)
Azar Asgari, **Alternate (United)**
Annie McCary (Third)
Mark Laws, Alternate (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Annie McCary (Third)
Cris Prince (Third)
Diane Casey (United)
Vacant (United)

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)

Elsie Addington, Alternate (GRF)
James Cook (Third), **Alternate**
Cush Bhada (Third)
~~Ralph Engdahl (Third)~~
John Frankel (Third)
Maggie Blackwell (United)
Pearl Lee (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Reza Karimi (GRF)
Annie McCary (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Margaret Bennett, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
James Cook (Third)
John Frankel (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Diane Casey (United)
Cash Achrekar, Alternate (United)
John Carter (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
John Frankel (Third)
Mark Laws (Third)
Neda Ardani (United)
Anthony Liberatore (United)
Board Members by Rotation (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, **Alternate** (Third)
Diane Casey (United)
Neda Ardani (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (GRF)
Cynthia Rupert (United)
Peggy Moore (Third)

Insurance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Anthony Liberatore (United)
Lenny Ross (United)
Cash Achrekar (United)
Cris Prince (Third)
Mark Laws (Third)
Jim Cook (Third)
Yvonne Horton (GRF)
Reza Karimi (GRF)
Juanita Skillman (GRF)
Advisors: Leleng Isaacs, Kathryn Freshley, Bob Laux

RESOLVED FURTHER, that Resolution 90-22-22 adopted April 3, 2022, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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Golden Rain Foundation of Laguna Woods
Security and Community Access Committee
April 25, 2022

ENDORSEMENT (to Board)

**Entertain a Motion to Approve the Replacement of Stop Signs
Throughout the Community.**

At the April 25, 2022, GRF Security and Community Access Committee meeting, a motion was made and carried unanimously to recommend the board approve the installation of 21 solar powered stop signs throughout the community.

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STAFF REPORT

DATE: April 25, 2022
FOR: Board of Directors
SUBJECT: Replacement of Stop Signs

RECOMMENDATION

Staff recommends the replacement of 21 stop signs throughout the Village with solar powered, flashing, red Light-Emitting Diode (LED) lights, with a supplemental appropriation of \$42,913 to be funded from the Equipment Fund.

BACKGROUND

The Golden Rain Foundation (GRF) Traffic Division enforces rules and regulations within the boundaries of Laguna Woods Village. The Officers are empowered to issue notices of violations (NOV). Individuals who receive an NOV may be subject to a fine and other disciplinary action. The traffic rules enforcement program is coordinated by the Security Services Department.

In 2021, Traffic Specialists issued over 500 NOV's to drivers that failed to stop at posted stop signs throughout the Village.

DISCUSSION

The Security Services Department conducted an assessment of the existing stop signs and intersections throughout the Village. The assessment included reviewing historical stop sign violations, discussions with Traffic Specialists, Supervisors and a physical review of the intersections. The assessment considered the visibility of existing signs, roadway configuration, and heavy vehicle and pedestrian traffic areas.

The purpose of the solar powered red LED flashing stop signs is to capture the driver's attention through supplemental visual input. It is intended to increase stopping compliance and reduce or prevent accidents by alerting the drivers of upcoming roadway changes, so they do not unintentionally run the stop sign. Having solar powered red flashing LED flashing lights will not only cut the cost due to the signs not needing to be hardwired, they will still flash day or night during a power outage when all the street lights are out. The solar powered red flashing LED stop signs are 30" octagon shapes.

The Security Services Department has identified 21 stop signs within the Village to be replaced with the solar powered red LED flashing stop signs (Attachment 1).

Golden Rain Foundation of Laguna Woods
Replacement of Stop Signs
July 5, 2022

FINANCIAL ANALYSIS

If approved, the cost will be approximately \$42,913 and will be funded from the Equipment Fund. Any ongoing maintenance cost will be included as part of the Business Plan.

Below is the cost associated with this purchase:

Proposed Outlay	Estimated Cost
21 LED 30" Stop Signs with Telespar Pole, Hardware and Supplies	\$36,483
Labor (VMS personnel)	\$6,430
Total	\$42,913

Prepared By: Tom Siviglia, Security Operations Manager

Reviewed By: Francis Gomez, Operations Manager
Robert Carrol, Director of General Services
Eric Nunez, Director of Security Services
Jose Campos, Assistant Director of Financial Services

Committee Routing: GRF Finance Committee - Endorsement Motion failed June 15, 2022

ATTACHMENT(S)

- Attachment 1: Solar Powered Red Flashing LED Stop Sign Proposed Locations
- Attachment 2: Solar Powered Red Flashing LED Stop Sign Locations Map
- Attachment 3: Resolution 90-22-XX

Golden Rain Foundation of Laguna Woods
Replacement of Stop Signs
July 5, 2022

Solar Powered Flashing Red LED Stop Signs

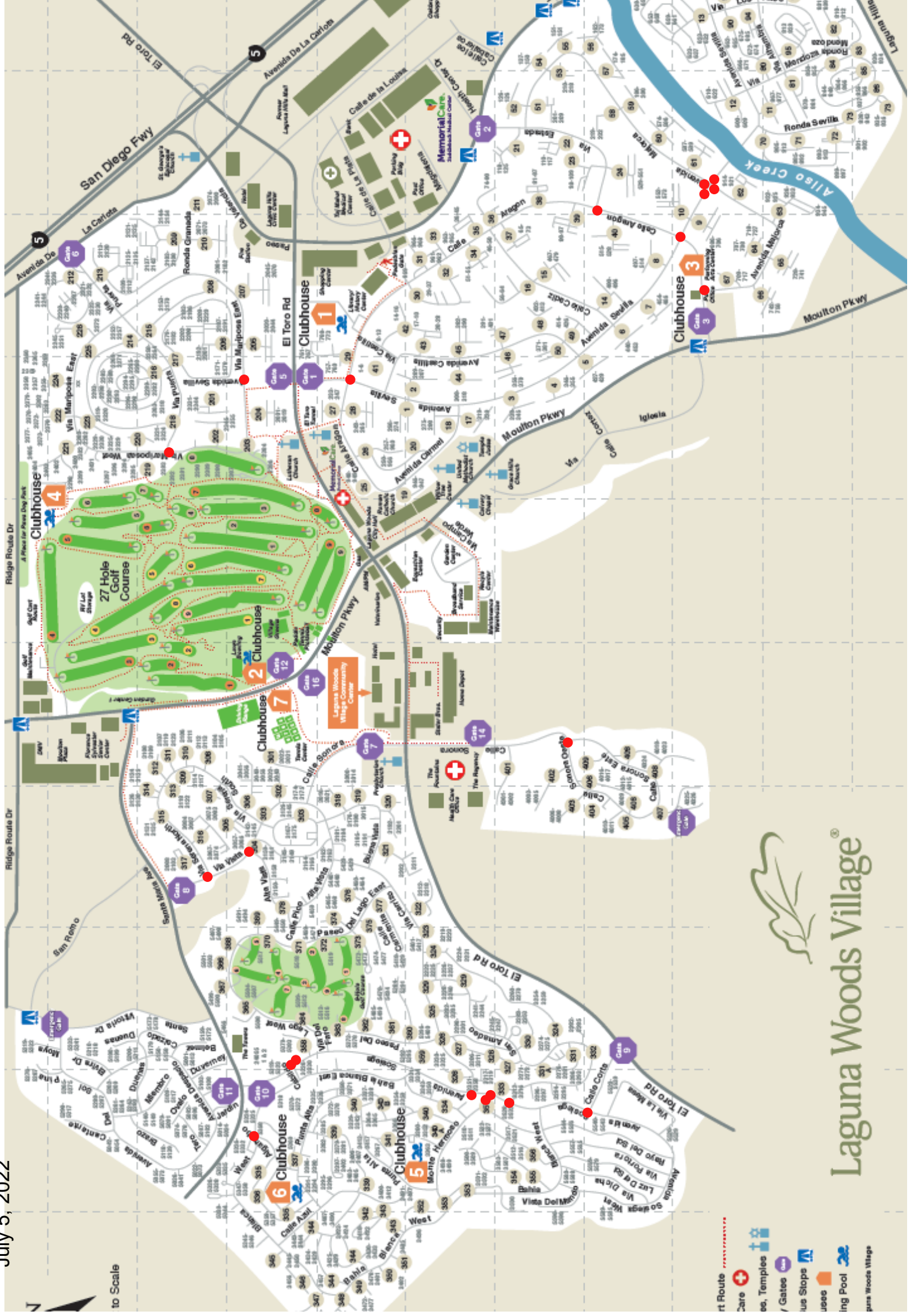
Proposed Locations:

1. Avenida Sevilla and Calle Aragon (near Gate 1) SB | 1 sign
2. Avenida Sevilla and Via Mariposa NB | 1 sign
3. Avenida Sosiega and Monte Hermosa NB and SB | 2 signs
4. Avenida Sevilla and Calle Aragon (G3 side) EB | 1 sign
5. Via Puerta and Via Mariposa East WB | 1 sign
6. Cabildo and Avenida Sosiega NB and SB | 2 signs
7. Calle Sonora Este and Calle Sonora Oeste NB | 1 sign
8. Avenida Sevilla and Avenida Majorca all 4 directions | 4 signs
9. Calle Corta and Avenida Sosiega WB | 1 sign
10. Calle Sonora and Via Vista WB | 1 sign
11. Via Vista and Via Serena NB | 1 sign
12. Via Estrada and Calle Aragon WB | 1 sign
13. Avenida Majorca and Calle Aragon NB | 1 sign
14. Avenida Sosiega and Via Carrizo WB | 1 sign
15. Avenida Sosiega and San Amadeo WB | 1 sign
16. Bahia Blanca West and Algarrobo NB | 1 sign



Key: NB = North Bound SB = South Bound WB = West Bound EB = East Bound
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Total: 21 Signs



Key: ● Solar powered stop sign

Golden Rain Foundation of Laguna Woods
Replacement of Stop Signs
July 5, 2022



RESOLUTION 90-22-XX

Replacement of Stop Signs

WHEREAS, the Golden Rain Foundation (GRF) through the Security Division desires to increase stop sign visibility and safety within the community; and

WHEREAS, 21 solar powered stop signs would be placed at intersections throughout the community with the intention of increasing visibility and safety; and

WHEREAS, the Security and Community Access Committee has recommended the installation of solar powered stop signs at specific locations throughout the community;

NOW THEREFORE BE IT RESOLVED, on July 5, 2022, the Board of Directors of this Corporation hereby approves installation of solar powered stop signs with an appropriation of \$42,913 to be funded from the Equipment Fund; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

JUNE Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

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ENDORSEMENT (to Board of Directors)

Donation Agreement Between GRF and Mr. and Mrs. Fox

Authorize the Community Activities Committee recommendation to review and recommend board approval of the donation of \$3,000 for the Laguna Woods Village Equestrian Center to be used for Sebastian's care in accordance with the Donation Policy.

A motion was made to accept staff recommendation of the donation of \$3,000 for the Laguna Woods Village Equestrian Center to be used for Sebastian's care in accordance with the Donation Policy.

Motion passed unanimously.

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STAFF REPORT

DATE: July 5, 2022
FOR: Board of Directors
SUBJECT: \$3,000 Donation Agreement Between GRF and Mr. and Mrs. Fox

RECOMMENDATION

Review and recommend board approval for a resolution of the donation of \$3,000 for the Laguna Woods Village Equestrian Center to be used for Sebastian's care in accordance with the Donation Policy (Attachment 1).

BACKGROUND

Laguna Woods Village clubs and/or individual residents have historically raised and donated funds to GRF to enhance GRF facilities, services and programs for the enjoyment of all village residents.

DISCUSSION

Residents, Mr. and Mrs. Fox, would like to donate \$3,000 to cover care and costs for Sebastian the GRF mini horse at the Laguna Woods Village Equestrian Center (Attachment 2).

FINANCIAL ANALYSIS

None.

Prepared By: Brian Gruner, Recreation and Special Events Director

Reviewed By: Steve Hormuth, Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT 1: GRF Donation Policy
ATT 2: Mr. and Mrs. Fox Donation Request
ATT 3: Resolution 90-22-XX Donation Agreement
Between GRF and Mr. and Mrs. Fox

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Golden Rain Foundation | Donation Policy

I. Purpose

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations while managing aesthetic impacts and mitigating installation and ongoing maintenance costs.

II. Donation Defined

A donation is defined as any item of value given to GRF by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

III. Sponsorships Defined

A sponsorship is defined as any item of value given to GRF by a donor. The sponsor expects the publicity of the sponsorship(s) to attract new supporters, sponsors and donors alike. Most sponsors like to share their activities, and GRF will typically highlight the sponsor.

IV. Types of Donations and Sponsorships

Donations and/or sponsorships may be offered in the form of cash and real or personal property. Designated donations are donations the donor specifies for a particular department, location or purpose. Undesignated donations are donations given to GRF for an unspecified use. Typically, donations and/or sponsorships to GRF are made by individuals, Village clubs or the Village Community Fund (VCF). VCF is a nonprofit 501(c)(3) community-benefit charitable organization created by Village residents to provide support for programs, services and facilities that enrich the lives of older adults.

V. Consistency with GRF Interests

Designated donations and/or sponsorships may be accepted only when they fulfill a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

VI. Standards for Donations and Sponsorships

- A. **Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality

related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF board of directors. In certain instances, the GRF board may waive the requirements that the community space element(s) be purchased by VMS.

- B. Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.
- C. Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires. In certain instances, the GRF board may waive the requirement that maintenance costs be funded by the donor.
- D. Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- E. Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

VII. Procedure for Making Donations and Sponsorships

- A. Management:** The applicable department director or services manager will manage the proposed donation(s) and/or sponsorship(s) (Recreation and Special Events, Landscaping Services, General Services, Maintenance and Construction, etc.).
- B. Contact:** Donor or sponsor must contact the applicable department director or services manager to determine whether donation(s) and/or sponsorship(s) will be accepted and the conditions of acceptance. If the donation(s) or sponsorship(s) is(are) accepted, the donor will work with VMS staff to finalize the combined total cost of donation(s) and/or sponsorship(s) and complete the Donation Agreement (Attachment 1).

- C. Committee consideration:** Donation(s) and/or sponsorship(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- D. Board approval:** Final approval shall be granted by the GRF board of directors for acceptance of all donations and/or sponsorships.
- E. Board approval – VCF donations:** Acceptance of VCF donations and/or sponsorships requires GRF board approval of the Donation/Sponsorship Agreement (Attachment 1) followed by execution of the corresponding VCF Project Application (Attachment 2).

VIII. Criteria for Acceptance

To accept donation(s) and/or sponsorship(s) of a community space element for a specific facility, the donation must:

- A.** Meet a true need of the facility;
- B.** Not interfere with the intended current or future use of the facility; and
- C.** Not require the relocation of other equipment or infrastructure to accommodate the donation and/or sponsorship.

GRF reserves the right to accept or deny any donation(s).

IX. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

A. Flowers, shrubs and bushes

- 1.** Donated plants become exclusive property and maintenance responsibility of GRF;
- 2.** Only those plantings that require a maintenance effort consistent with other plantings will be considered;
- 3.** Site preparation, installation and site restoration will be the responsibility of GRF;
- 4.** Only perennial flowering plants will be permitted and incorporated in existing beds; and
- 5.** Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

B. Trees

- 1.** Donated trees become the exclusive property and maintenance responsibility of GRF;
- 2.** Site preparation, installation and site restoration will be the responsibility of GRF;

3. Tree placement/location will be based upon variety of tree selected, mature height, size, etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
4. Size and species of tree(s) donated shall be limited to those determined by GRF.

C. Signage

1. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation and/or sponsorship acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation and/or sponsorship. Refer to Naming Policy.

D. Benches, tables and other amenities

1. Donated benches become exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF; and
3. Amenity must be similar to or complement other amenities in the area.

E. Buildings, structures and public art

1. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

X. Conditions

- A. Cost:** Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements. Any surplus funds would be applied to related or ancillary operational and maintenance expenses.
- B. Installation:** Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.
- C. Removal and/or relocation:** This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

XI. Distribution of Donation and Sponsorship

- A. Tangible items will be distributed to the applicable department director or CEO for use.
- B. Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the director of Financial Services or recommended by the receiving department director.
- C. Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the director of Financial Services.
- D. The director of Financial Services will allocate any surplus funds to related or ancillary operational and maintenance expenses.

XII. Donation Record Keeping

A copy of the Donation/Sponsorship Agreement for accepted donations shall be forwarded to the director of Financial Services for recordkeeping, the designated department director for which the donation and/or sponsorship was assigned and the services manager.

XIII. Declined Donations and Sponsorships

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.



Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name:- _____

Date: April 25, 2022

• Print Individual, Club or Organization Name: _____

Request (please check one):

- Change/Exception to Policy
 Donation
 Staff Time Request
 Equipment Request
 Facility Request
 Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

Please request to Sponsor mini horse
Sebastian @ Equestrian Center
Approx \$225.00 per month
Feed, shoes, meds, etc board & care
Enclosed \$3000.00
"Mother's Day Gift" to me from my husband
As Soon As Possible

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
 P.O. Box 2220, Laguna Woods, CA 92637



RESOLUTION 90-22-XX
Donation Agreement between GRF and Mr. and Mrs. Fox

This Agreement, entered into this 5th day of July, 2022, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and Mr. and Mrs. Fox (Donor) who donated \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care.

WHEREAS, GRF and Donor recognize the **importance** of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms **that** the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, **July 5**, 2022 that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1 The donation, known as \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: \$3,000 for the Laguna Woods Village Equestrian Center to be used for **Mini Horse**, Sebastian’s care
Space of facility: Equestrian Center
Location: Equestrian Center

- Section 3 Amount of Donation
- | | |
|--------------------------|---------------|
| Item cost: | \$3,000.00 |
| Installation cost: | \$0.00 |
| Maintenance cost: | <u>\$0.00</u> |
| Total estimated donation | \$3,000.00 |
- Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

JUNE Initial Notification—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

ENDORSEMENT (to Board)

Discuss and Consider Amendment to the Vehicle, Traffic and Parking Rules:

On June 27, 2022, the Security & Community Access Committee (Committee) reviewed Discuss and Consider Amendment to the Vehicle, Traffic and Parking Rules.

The amendments to the Vehicle, Traffic and Parking Rules to include regulations for Calle Sonora will allow staff to uniformly enforce the traffic program on all areas owned by GRF. Staff will have the ability to identify the owner by way of the parking permit and issue an NOV for violation of rules and regulations, remove any vehicle if needed, and/or contact the owner for any reason.

Chief Nuñez explained the amendment to the Vehicle, Traffic and Parking Rules for Calle Sonora parking area. The Committee members made comments and asked questions.

Director Blackwell made a motion to approve the amendment to the Vehicle, Traffic, and Parking Rules to include new regulations for the private area on Calle Sonora. Director Stephens seconded the motion.

By unanimous vote, the motion passed.

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STAFF REPORT

DATE: June 27, 2022
FOR: Security & Community Access Committee
SUBJECT: Vehicle, Traffic, and Parking Rules

RECOMMENDATION

Staff recommends approval of the amendment to the Vehicle, Traffic, and Parking Rules to include new regulations for the private area on Calle Sonora.

BACKGROUND

The Golden Rain Foundation (GRF) Traffic Division enforces rules and regulations within the boundaries of Laguna Woods Village. The Officers are empowered to issue notices of violations (NOV). Individuals who receive a NOV may be subject to a fine and other disciplinary action. The traffic rules enforcement program is coordinated by the Security Services Department.

On April 5, 2022, the Board approved implementation of a parking permit program on Calle Sonora. Calle Sonora is a private street owned by GRF. The area consists of the paved street, curb, gutter, and sidewalks that begin from the south curb of El Toro Road and south into the Community past Gate 14. Calle Sonora not only provides access into the Community, it provides access to The Regency and The Whispering Fountains; privately owned assisted living facilities that are not affiliated with GRF. Residents, employees, and guests access these facilities via Calle Sonora.

DISCUSSION

The amendments to the Vehicle, Traffic and Parking Rules to include regulations for Calle Sonora will allow staff to uniformly enforce the traffic program on all areas owned by GRF. Staff will have the ability to identify the owner by way of the parking permit and issue an NOV for violation of rules and regulations, remove any vehicle if needed, and/or contact the owner for any reason.

FINANCIAL ANALYSIS

None

Prepared By: Francis Gomez, Operations Manager

Reviewed By: Tom Siviglia, Operations Manager
Eric Nunez, Director of Security Services

ATTACHMENT(S)

Attachment 1: Vehicle, Traffic and Parking Rules; Section 13: Rules for Calle Sonora
Attachment 2: Resolution

Attachment 1:

Vehicle, Traffic and Parking Rules; Section 13: Rules for Calle Sonora

13. RULES FOR CALLE SONORA

The rules and regulations contained herein apply to the private area on Calle Sonora with the following exceptions:

13.1. PARKING

Parking on Calle Sonora is only allowed with a valid parking permit. Parking permits are issued by the Security Department for a twelve-month period.

13.2. TOW-AWAY

The California Vehicle Code authorizes private property tow-away at the vehicle owner's expense. Violations may result in tow-away at the vehicle owner's expense. Vehicles may be towed immediately or after a 24-hour notice.

13.2.1. Immediate Tow-Away

The Security Department is authorized to immediately tow-away at the vehicle owner's expense any vehicle parked under any of the following conditions:

- In a space designated for handicapped parking while not displaying a valid disabled (handicapped) license plate or placard.
- In a no parking zone.
- Within 15 feet of a fire hydrant.
- Blocking an entrance or exit.
- Blocking a roadway or posing a hazard to traffic.
- Posing a safety or environmental hazard.

13.2.2. Tow-Away After 24-hour Notice

The Security Department is authorized to tow-away at the vehicle owner's expense any vehicle parked under any of the following conditions, after an initial 24-hour notice:

- Vehicle parked without the proper parking permit.
- Requesting compliance to correct a violation and compliance is not made after written notification.
- Receiving specific authorization from the GRF Board.

Attachment 2:

RESOLUTION 90-22-XX

Vehicle, Traffic and Parking Rules

WHEREAS, the Golden Rain Foundation through the Security Department enforces traffic rules and regulations within the boundaries of Laguna Woods Village, and the officers are empowered to issue notices of violations of those rules and regulations; and

WHEREAS, the Board approved a parking permit program on Calle Sonora; and

WHEREAS, the Security and Community Access Committee has recommended amendments to the Vehicle, Traffic and Parking Rules to include the private area on Calle Sonora;

NOW THEREFORE BE IT RESOLVED, on August 2, 2022, the Board of Directors of this Corporation hereby approves the proposed revisions to the Vehicle, Traffic and Parking Rules as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out this resolution.

JULY Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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STAFF REPORT

DATE: July 5, 2022
FOR: Board of Directors
SUBJECT: Nuisance Policy

RECOMMENDATION

Staff recommends adoption of the revised Nuisance Policy.

BACKGROUND

On October 1, 2019, the Board of Directors adopted a Harassment and Nuisance Policy (Resolution 90-19-47) to set forth guidelines to address alleged violations of harassment and/or nuisance that occurs in GRF facilities. Previously, language for nuisance violations was included with the Recreation and Special Events Department policies.

On October 5, 2021, the Board of Directors revised the Harassment and Nuisance Policy (Resolution 90-21-36) to reflect changes to state law, introduce concepts of decorum and harassment based on protected classes, and outline the processes for investigation of allegations and Board Member or Committee Member discipline.

On June 7, 2022, the Board of Directors approved an Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of a Joint Hearing Body. The policy and joint hearing body were approved for initial notification and have been postponed 28-days to comply with Civil Code §4360.

The rules enforcement program is coordinated by the Compliance Division under the Security Services Department.

DISCUSSION

The purpose of the updated policy is to set forth guidelines regarding nuisance complaints only. The harassment portion of the original policy is now part of the Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy.

FINANCIAL ANALYSIS

None.

Prepared By: Francis Gomez, Operations Manager

Reviewed By: Blessilda Wright, Compliance Supervisor

ATTACHMENT(S)

Attachment 1: Nuisance Policy

Attachment 2: Nuisance Policy Resolution

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Nuisance Policy
Resolution 90-22-XX, Adopted [Date]

I. Purpose

The purpose of this Nuisance Policy (“Policy”) is to set forth guidelines for the treatment and handling of nuisance complaints received by the Golden Rain Foundation (“GRF”), in accordance with the requirements of GRF’s Governing Documents, as defined below, and the law.

II. Definitions

- a. Community – Laguna Woods Village.
- b. Golden Rain Foundation (“GRF”) – the Golden Rain Foundation, a California nonprofit mutual benefit corporation.
- c. Governing Documents – all of the following, collectively, the Articles of Incorporation; the Bylaws; the Rules and Regulations; and any Resolutions or Policies duly adopted by the Board; all as may be lawfully amended or modified from time to time.
- d. Member – any person who is an owner of a Unit in United Laguna Woods Mutual (“United”) or Third Laguna Hills Mutual (“Third”) who has been approved for membership in accordance with the Governing Documents.
- e. Nuisance – see details under Conditions.
- f. Resident – any person who has been approved by the Board of Directors, or its designee, as applicable, for occupancy of a manor within United or Third’s development.
- g. Staff - Employees of Village Management Services, Inc. authorized to act on behalf of GRF.

III. Conditions for Nuisance

Nuisance in General: Anything which is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property, is a nuisance. (Civ. Code § 3479)

Public Nuisance: A public nuisance is one which affects at the same time an entire community or neighborhood, or any considerable number of persons, although the extent of the annoyance or damage inflicted upon individuals may be unequal. (Civ. Code § 3480)

Private Nuisance: A private nuisance is a condition or activity that interferes with an individual's use or enjoyment of their property. (Civ. Code § 3479, 3481)

Based upon the foregoing provision of the various statutory provisions, with regard to GRF, a nuisance shall be deemed to be anything that unreasonably interferes

with another Member or Resident's use and enjoyment of his/her/their/they manor, as determined by the Board. Below are examples of activities that fall into a nuisance category; please note, however, that this is not an exhaustive list of potential nuisances, inasmuch as any activity that falls within the above definition of a nuisance shall be deemed a violation of GRF's Governing Documents:

1. **Noise:** Things that interfere with quiet enjoyment such as, residents playing their music at an excessively loud volume, overly loud conversations, yelling or shouting, biting dogs, excessively loud vehicles, etc. Excessive and overly loud characteristics are measured against what a reasonable person in the same or similar circumstance would consider to be excessive or overly loud.
2. **Odors:** This includes second-hand smoke or smoke odors (cigarettes, cigars, vaping matter/materials and marijuana), strong odors from e-cigarettes or vaping devices, etc. The word strong shall be measured against what a reasonable person in the same or similar circumstance would consider to be strong.
3. **Violation of Laws:** A violation of federal or state laws or local ordinances, including, without limitation, such violations as public nudity, brandishing weapons which are registered or unregistered at or in the presence of another resident, the resident's guest and invitees and/or a staff member or a Resident, the resident's guest and invitees engaged in drug dealing (selling drugs for money or in exchange for some other form of remuneration) or prostitution.

IV. Nuisance Complaints and Investigation

A complaint may be registered by calling the Security Department at 949-580-1400 or the Compliance Division by calling 949-268-CALL or email to compliance@vmsinc.org. Staff will inform the reporting party to call the Security Department for documentation of the ongoing nuisance violation.

Investigating Alleged Nuisances: To determine whether or not a nuisance in violation of the Governing Documents is taking place or has occurred, Staff evaluates the alleged behavior, based upon the written complaint provided along with all of the information provided to support the complaint, and may further investigate the complaint before determining if the alleged behavior or nuisance activity in fact occurred, and whether the impact on other Members/Residents or units is deemed reasonable or unreasonable to an average reasonable person similarly situated. This may include, without limitation, further conversations with the reporting party and neighbors.

If Staff determines that the alleged nuisance in violation of the Governing Documents has or may have occurred, a warning letter may be sent to the responsible Member and/or the Member may be sent a notice that the Member is being called to a disciplinary hearing before the Board or a committee thereof. At the disciplinary hearing, the Board will consider all evidence and documentation of the alleged nuisance violation, and the Member may speak and present evidence regarding the nuisance before the Board makes a decision on disciplinary action to be taken, if any.

V. Enforcement

GRF is authorized to take disciplinary action against any Member who may be found in violation of the Governing Documents, or Residents, tenants, or guests are found to be in violation of the Governing Documents. When a complaint is lodged regarding the occurrence of a violation, the Board of Directors has a duty to investigate and impose, if appropriate, discipline as set forth in the Governing Documents. Discipline shall be imposed, if at all, after a duly noticed disciplinary hearing in accordance with the requirements of statute and GRF's Governing Documents.

If a Member or such Member's unit/manor is found to have committed a nuisance violation as defined herein, the Board has the authority to impose monetary fines, suspend Member(s) privileges, and/or bring forth legal action, as more fully set forth in the Governing Documents, including without limitation the Schedule of Monetary Penalties, as may be revised from time to time. Each Member is entirely responsible for ensuring that the Governing Documents are followed by anyone they allow into the Community—this includes any co-occupant, lessee, guest, care provider, vendor, invitee or contractor.

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RESOLUTION 90-22-XX

Nuisance Policy

WHEREAS, the Board of Directors has recognized the need to revise the Harassment and Nuisance Policy; and

WHEREAS, on June 7, 2022, the Board of Directors approved an Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of a Joint Hearing Body. The policy and joint hearing body were approved for initial notification and have been postponed 28-days to comply with Civil Code §4360; and

WHEREAS, the purpose of the updated policy is to set forth guidelines regarding nuisance complaints only as the harassment portion of the original policy is now part of the Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy;

NOW THEREFORE BE IT RESOLVED, July 5, 2022 the Board of Directors of this Corporation hereby approves the Nuisance policy, as attached to the official minutes of this meeting; and

RESOLVE FURTHER, that Resolution 90-21-36 adopted October 5, 2021, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JULY Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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STAFF REPORT

DATE: July 5, 2022
FOR: Board of Directors
SUBJECT: Internal Dispute Resolution Policy

RECOMMENDATION

Staff recommends adoption of an Internal Dispute Resolution Policy.

BACKGROUND

In accordance with Civil Code Section 5900 et seq., the Board of Directors is required to offer a meeting with members, if requested, for the purpose of resolving disputes. The law requires a fair, reasonable, and expeditious procedure for resolving disputes, and further authorizes GRF to develop its own procedure for these purposes, known as “IDR” or “meet and confer.”

The rules enforcement program is coordinated by the Compliance Division under the Security Services Department.

DISCUSSION

The purpose of the policy is to set forth a procedure to be followed by GRF and its Members in connection with disputes relating to the enforcement of the governing documents.

FINANCIAL ANALYSIS

None.

Prepared By: Francis Gomez, Operations Manager

Reviewed By: Blessilda Wright, Compliance Supervisor

ATTACHMENT(S)

Attachment 1: Internal Dispute Resolution Policy

Attachment 2: Internal Dispute Resolution Policy Resolution

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Internal Dispute Resolution Policy
Resolution 90-22-XX; adopted [Date]

In accordance with Civil Code Section 5900 et seq., the Board of Directors of the Golden Rain Foundation (“GRF”) has adopted the following Internal Dispute Resolution (“IDR”) policy and procedure to be followed by GRF and its members in connection with disputes relating to the enforcement of the governing documents. The law requires a fair, reasonable, and expeditious procedure for resolving disputes, and further authorizes GRF to develop its own procedure for these purposes, known as “IDR” or “meet and confer.”

1. The Internal Dispute Resolution (“IDR”) process provides GRF as well as all members an alternative to costly, formal “Alternative Dispute Resolution” (such as mediation, arbitration or other non-judicial process involving a neutral third party decision maker) and prior to the filing of any litigation related to a dispute involving their respective rights, duties or liabilities under GRF’s governing documents.
2. Either party (GRF or a member(s)) to a dispute may invoke the following procedure:
 - a. The party may request the other party to meet and confer, in an effort to resolve the dispute. The request shall be in writing and shall include a brief description of the dispute between the parties.
 - b. A member may refuse a request to meet and confer. GRF may not refuse a member’s request to meet and confer.
 - c. In response to a dispute involving GRF, the Board will designate two Directors (“GRF Designees”) to represent GRF and meet and confer with the member. The GRF Designees shall also have the right to request the Chairperson of any applicable Committee interested in the dispute to assist GRF and attend the meet and confer session with the member.
 - d. GRF shall respond to a member or members’ request for IDR within thirty (30) days of receipt of the written request to meet and confer. Although members are not required to participate in IDR, in the event the member does not respond to GRF’s request to participate in IDR within thirty (30) days of the written request, same will be deemed rejected. IDR must be scheduled and completed within ninety (90) days of receipt of the written acceptance of IDR by either party.
 - e. IDR meetings should be held at a “neutral” location. To the extent conference rooms are available, and if the requesting members provide

- a minimum of ten (10) business days' advance written notice, GRF will make best efforts to provide a conference room in the Community Center for the purpose of the IDR meeting.
- f. IDR meetings will be up to one hour in length, unless extended by written agreement of the parties. By requesting or agreeing to participate in IDR, the parties agree to commit up to one hour to the effort to resolve the dispute.
3. A member participating in IDR may be assisted by an attorney or another person in explaining their positions at the member's sole cost; GRF may also be assisted by legal counsel or another person at GRF's cost. Although a member is permitted to bring member's attorney or other representative to the IDR meeting, GRF encourages direct discussions between GRF representative and the member, without legal counsel, to further the goal of resolution through an amicable, no cost, and expeditious process.
 4. If member desires to bring his or her attorney to the IDR meeting, the member shall give no less than ten (10) business days' advance written notice to the other parties, including GRF, so that the other parties may determine if they wish their respective legal counsel to attend. Failure of member to timely advise if he or she is bringing legal counsel shall result in postponement of the IDR meeting to a date at which GRF's counsel or the counsel of any other party is able to participate. If member appears at the IDR meeting with unannounced counsel, the IDR will not proceed at the scheduled date and time but will be rescheduled.
 5. In an IDR meeting, the parties will meet promptly at a mutually convenient time and place, explain their positions to each other and confer in good faith in an effort to resolve the dispute. If all parties to the IDR are not present, and no one has called to notify he or she will arrive late, the IDR will be cancelled after 15 minutes of the scheduled time.
 6. A resolution of the dispute agreed to by the parties shall be memorialized in writing and signed by all participating parties, including, the GRF Designees.
 7. An agreement reached by the members and the Board Designees will bind the parties and be judicially enforceable if the following conditions are satisfied.

- a. The agreement is in writing and signed by all parties to the IDR process;
 - b. The agreement is not in conflict with law or GRF's Governing Documents; and
 - c. The agreement is consistent with the authority granted in advance to the GRF representatives by the Board or is ratified by the Board of Directors within thirty (30) days of the date that the agreement is executed by the Member and the GRF Designees.
8. The member participating in the IDR process shall not be charged a fee to participate in the IDR process.
 9. All parties participating in the IDR process should note that the goal of the meeting is not to determine who is right or who is wrong, nor does IDR determine a "winner." The purpose of the IDR meeting is to try to find a compromise between the disputing parties, and thereby enhance neighborliness and harmony. Therefore, parties participating should come to the IDR meeting with an open mind and prepared to be flexible in dealing with other parties to the IDR in good faith.
 10. Appeals: If the member participates in IDR, but the dispute is resolved other than by agreement as outlined in paragraph 7 above, the member shall have a right of appeal to the entire Board of Directors. The appeal must be in writing and submitted to the Board within thirty (30) days of the meeting and the Board shall invite the member to an executive session meeting with the Board within sixty (60) days of receipt of the written request for appeal.

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RESOLUTION 90-22-XX

Internal Dispute Resolution Policy

WHEREAS, the Board of Directors has recognized the need to adopt an Internal Dispute Resolution Policy; and

WHEREAS, the Internal Dispute Resolution (“IDR”) policy is to be followed by GRF and its members in connection with disputes relating to the enforcement of the governing documents; and

WHEREAS, the law requires a fair, reasonable, and expeditious procedure for resolving such disputes, and further authorizes GRF to develop its own procedure for these purposes, known as “IDR” or “meet and confer”;

NOW THEREFORE BE IT RESOLVED, July 5, 2022 the Board of Directors of this Corporation hereby approves the Internal Dispute Resolution Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JULY Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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STAFF REPORT

DATE: July 5, 2022
FOR: Golden Rain Foundation of Laguna Woods Board of Directors
SUBJECT: 2022 Election Schedule and Inspector of Election Services

RECOMMENDATION

Approve the proposed 2022 election schedule and appoint UniLect Corporation as the Inspector of Election for the Golden Rain Foundation of Laguna Woods (GRF) Election of Directors.

BACKGROUND

The GRF Bylaws require the association to select an independent party as inspector of elections. The Inspector of Elections performs several tasks during an election, including but not limited to print, collate, mail, receive, register, store and safeguard secret ballots and required inner (ballot envelope) and outer envelope (mailing envelope) and provide election day services such as ballot counting, tabulation, validation, and certification of election results.

Section 5.2 of the GRF Bylaws stipulates in part that the annual meeting of Corporate Members shall be held on the second Wednesday of November of each year at 10 a.m. unless the Board of Directors fixes another time and/or date and so notifies the Corporate Members as provided in Section 5.4 of the Bylaws. If the scheduled annual meeting falls on a legal holiday, the annual meeting will be held on the next business day at the same time and place. Therefore, the annual Corporate Members Meeting will be held on Wednesday, November 9, 2022 at 10 a.m.

DISCUSSION

The proposed 2022 election schedule has been reviewed and details the dates upon which action must be taken by staff and the Inspector of Elections to comply with the adopted election rules. Key milestones include the following:

Milestone	Date
Nominations open	September 9, 2022
Nominations close	September 20, 2022
Mail ballot package	October 10, 2022
Ballots due	November 8, 2022
Annual meeting of Corporate Members	November 9, 2022

Following an extensive search to identify a specialized contractor that has proven expertise with homeowner association elections and Davis-Stirling Act compliance, UniLect Corporation was appointed as Inspector of Elections for the 2019 annual election. Based on the firm's satisfactory performance, staff recommends that the board appoint UniLect Corporation to again serve as Inspector of Election in 2022.

FINANCIAL ANALYSIS

The proposal submitted by UniLect Corporation for the 2022 Election of the Directors is \$1,300. Funding for the annual Election of the Directors is included in the annual operating budget.

Prepared By: Catherine Laster, Services Manager

Reviewed By: Siobhan Foster, CEO

ATTACHMENT(S)

Attachment 1: 2022 Election Schedule

Attachment 2: Resolution 90-22-XX, Approve Inspector of Election Services



Election Schedule 2022

Appoint Inspector of Elections	July 5, 2022
Approve Election Schedule	July 5, 2022
Mailing of Annual Election and Call for Candidates (postcard)	August 11, 2022
Nominations Open	September 9, 2022
Nominations Close (5 p.m.)	September 20, 2022
Candidate Statements Due to Inspector of Elections (300 words)	September 20, 2022
Delegate Election (Third)	September 30, 2022
Meet the Candidates	October 7, 2022
Distribute Ballot Package	October 10, 2022
Notice Annual Meeting	October 28, 2022
Notice Organizational Meeting and Agenda	November 4, 2022
Ballots Due Back (5 p.m.)	November 8, 2022
Tabulation Meeting: Counting of Ballots by Inspector of Elections	November 9, 2022
Annual Meeting Date	November 9, 2022, 10 a.m., Board Room
Organization Meeting	November 9, 2022

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RESOLUTION 90-22-XX
Approve Inspector of Election Services

WHEREAS, Civil Code §5110 and Corporations Code §7614 requires an association to select an independent third party as an inspector of elections; and

WHEREAS, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results;

NOW THEREFORE BE IT RESOLVED, July 5, 2022, that the Board of Directors of Golden Rain Foundation hereby approves a contract to UniLect Corporation to perform Inspectors of Election services for the 2022 Annual Meeting of the Corporate Members; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: July 5, 2022
FOR: Board of Directors
SUBJECT: Donation Acceptance from Judy Saxon Trust

RECOMMENDATION

Staff recommends the board review, acknowledge and accept the donation from the Judy Saxon Trust in the amount of \$15,000 for the benefit of moisture intrusion related expenses.

BACKGROUND

Ms. Judy Saxon was a long-time resident of Third Laguna Hills Mutual having purchased her manor in August of 2001. Prior to her passing Ms. Saxon generously listed Golden Rain Foundation, amongst numerous others, beneficiaries of the Judy Saxon Trust. It was her express wish to distribute the sum of \$15,000 to Golden Rain Foundation to be used for moisture intrusion related expenses.

DISCUSSION

In the spirit of granting her wishes and to express appreciation for the donation, funds will be exclusively used for any moisture intrusion related expenses within Golden Rain Foundation.

Prepared By: Jose Campos, Assistant Director of Financial Services

Reviewed By: Steve Hormuth, Director of Financial Services

ATTACHMENT

Attachment 1: Resolution 90-22-XX, Donation from Judy Saxon Trust for Maintenance and Construction

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Attachment 1

Resolution 90-22-XXX

Donation Agreement between GRF and Judy Saxon Trust

This Agreement, entered into this 5 day of July, 2022, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and the Judy Saxon Trust (“Donor”).

WHEREAS, GRF and Donor recognize the important of community programs, services and facilities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate \$15,000.00 for the benefit of Moisture Intrusion work completed by the Maintenance and Construction Department; and

WHEREAS, the Director of Financial Services reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, July 5, 2022 that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1 The donation described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: A payment in the form of a check dated May 5, 2022 and paid to the order of Laguna Woods Village is intended for the specific benefit of Moisture Intrusion work completed within the Village.

Section 3 Amount of Donation \$15,000.00

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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STAFF REPORT

DATE: July 5, 2022
FOR: Board of Directors
SUBJECT: Donation Acceptance from Judy Saxon Trust

RECOMMENDATION

Staff recommends the board review, acknowledge and accept the donation from the Judy Saxon Trust in the amount of \$3,000 for the benefit of the Maintenance and Construction department.

BACKGROUND

Ms. Judy Saxon was a long-time resident of Third Laguna Hills Mutual having purchased her manor in August of 2001. Prior to her passing Ms. Saxon generously listed Golden Rain Foundation, amongst numerous others, beneficiaries of the Judy Saxon Trust. It was her express wish to distribute the sum of \$3,000 to Golden Rain Foundation to be used Maintenance and Construction.

DISCUSSION

In the spirit of granting her wishes and to express appreciation for the donation, funds will be exclusively used for maintenance and construction related expenses within Golden Rain Foundation.

Prepared By: Jose Campos, Assistant Director of Financial Services

Reviewed By: Steve Hormuth, Director of Financial Services

ATTACHMENT

Attachment 1: Resolution 90-22-XX, Donation from Judy Saxon Trust for Moisture Intrusion

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Attachment 1

Resolution 90-22-XXX

Donation Agreement between GRF and Judy Saxon Trust

This Agreement, entered into this 5 day of July, 2022, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and the Judy Saxon Trust (“Donor”).

WHEREAS, GRF and Donor recognize the important of community programs, services and facilities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate \$3,000.00 for the benefit of the Maintenance and Construction Department; and

WHEREAS, the Director of Financial Services reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, July 5, 2022 that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

- | | | |
|-----------|---|------------|
| Section 1 | The donation described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS) | |
| Section 2 | Donation description: A payment in the form of a check dated May 5, 2022 and paid to the order of Laguna Woods Village is intended for the specific benefit of Maintenance and Construction. | |
| Section 3 | Amount of Donation | \$3,000.00 |

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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Treasurer's Report for July 5, 2022 Board Meeting

Slide 1 – Through the reporting period of May 31, 2022, GRF had net revenue of \$2,005K, with total revenue of \$19,712K and total expense of \$17,707K. GRF was better than budget by \$990K with total expenses coming in \$1,644K better than anticipated. The favorable results seen in expenses were partially offset by lower revenues of (\$654K).

Slide 2 – In Finance, we keep a close eye on the operating portion of our financial results. The Operating Fund (without Depreciation) shows a favorable variance of \$1,568K through the reporting period, with expense better than budget by \$1,645K offset by revenue worse than budget by \$77K.

Slide 3 – This slide reflects the current market value of the GRF Portfolio and the original market value at time of inception. Year to date, the market value has decreased by (\$870K), or (4.5%) and (\$371K), or (1.9%) since inception in 2019.

Slide 4 – This slide shows a net Reserve Balance of \$30,588K. Portfolio, Cash, and Non-Discretionary Investments total \$31,815K with total payables totaling \$1,227K.

Slide 5 – This next chart shows reserve and restricted revenues and expenses. Together, these funds show an unfavorable variance of (\$574K) through the reporting period, with revenue worse than budget by (\$574K) and expense equal to budget.

Slide 6 – This slide shows our most significant operating only variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee Compensation and related variance of \$970K, variance was primarily due to vacancies in General Services for bus driver and janitorial positions. In addition, Recreation, has various positions unfilled, resulting in Clubhouse closures or limited hours open to members. Security Services and Maintenance and Construction vacancies also contributed to the variance; recruitment is in progress for these vacant positions.
- Outside Services variance of \$341K, due to under utilized evening janitorial services as clubhouses remain closed or only open for limited hours and less vehicle repairs and carwashes utilized as less company cars were driven due to staff vacancies. In addition, annual Town Center dues were budgeted in full in April but are paid at the beginning of each quarter and lower Lyft usage than anticipated. To a lesser extent, landscaping programs will begin in July and August, although budgeted evenly throughout the year.

- Materials and Supplies variance of \$175K, due to less supplies needed than budgeted for vehicle repairs as less vehicles being driven due to open positions. In addition, less supplies being used throughout clubhouses due to stockpile created during COVID closures, current partial closures, and various tools and equipment for the clubhouses such as workshop equipment, and ceramics and lapidary tools have not required replacement. To a lesser extent, materials costs have not yet been incurred for streets and sidewalks programs such as Chain Link Fence Repairs/Replacements, Traffic Paint Program, and Concrete Repair/Replacement due to timing of invoices.
- Other Operating Expense of \$116K, due to timing of items such as staff support, filing fees and permits, uniforms, safety, and training and education.

Unfavorable. Some offsetting unfavorable variance included:

- Broadband Services unfavorable variance of (\$130K), due lower high-speed internet revenue sharing than budgeted. The budget anticipated contract re-negotiation in which GRF would be awarded a higher revenue sharing percentage, which did not occur. The variance was furthered by less ad insertion as a result of ongoing COVID-19 pandemic causing advertisers to spend less.
- Utilities & Telephone unfavorable variance of (\$77K), due to higher water expense for the golf course, as a result of (77%) less rainfall than 3-year average used for budgeting and rising gas costs affecting the recreation department due to heating the open pools.

Slide 7 – We do have sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$4,121K of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. set top boxes, internet, ad insertion, and premium channels), followed by Golf Revenue, Merchandise Sales, and Clubhouse Rentals & Event Fees. These revenues offset costs and help keep assessments down.

Slide 8 – Operating expenses to date of \$15.5M, excluding depreciation, shown on this pie chart with our largest categories being Compensation, Cable Programming/Franchise Fees, Insurance, Professional and Legal, Utilities & Fuel, Outside Services, etc.

Slide 9 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of \$33.1M; restricted fund balances have an ending balance of \$2.5M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$2.5M for reserve and \$43K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$30.6M for reserve and \$2.4M for restricted.

Slide 10 – We have a slide here to show resale History from 2020-2022. Community-wide sales total 433 through May 31, 2022. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves. Note: the new transfer fee of \$7,500 went into effect for purchase contracts entered into after January 1, 2022 or closing after March 31, 2022.

Slide 11 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$13M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$10.3M, primarily for renovation projects. Restricted funds had total appropriations of \$50K and remaining encumbrances of \$7K.

Slide 12 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$25 million in reserve funds and \$1.3 million in contingency funds.

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GRF Financial Report

As of May 31, 2022



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$13,850	\$13,850	\$0
Non-Assessment Revenue	\$5,862	\$6,516	(\$654)
Total Revenue	\$19,712	\$20,366	(\$654)
Total Expense	\$17,707	\$19,351	\$1,644
Net Revenue/(Expense)	\$2,005	\$1,015	\$990

GRF Financial Report

As of May 31, 2022



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$12,450	\$12,450	\$0
Non-Assessment Revenue	\$4,121	\$4,198	(\$77)
Total Revenue	\$16,571	\$16,648	(\$77)
Total Expense ¹	\$15,493	\$17,138	\$1,645
Operating Surplus/ (Deficit)	\$1,078	(\$490)	\$1,568

1) excludes depreciation

GRF Financial Report

As of May 31, 2022



GRF PORTFOLIO VALUE HISTORY (in Thousands)	Value	Annual Change \$	Annual Change %	Inception Change %
December 2019	\$19,031			
December 2020	\$19,822	\$791	4.2%	4.2%
December 2021	\$19,530	(\$292)	(1.5%)	2.6%
May 2022	\$18,660	(\$870)	(4.5%)	(1.9%)
Summary*		(\$371)		(1.9%)

*Indicates change from inception

GRF Financial Report

As of May 31, 2022



GRF RESERVE COMPOSITION (in Thousands)	Value
Portfolio	\$18,660
Cash	\$5,699
Non-Discretionary Investments	\$7,456
Total	\$31,815
Payable	(\$1,227)
Net Reserves Balance	\$30,588

GRF Financial Report

As of May 31, 2022

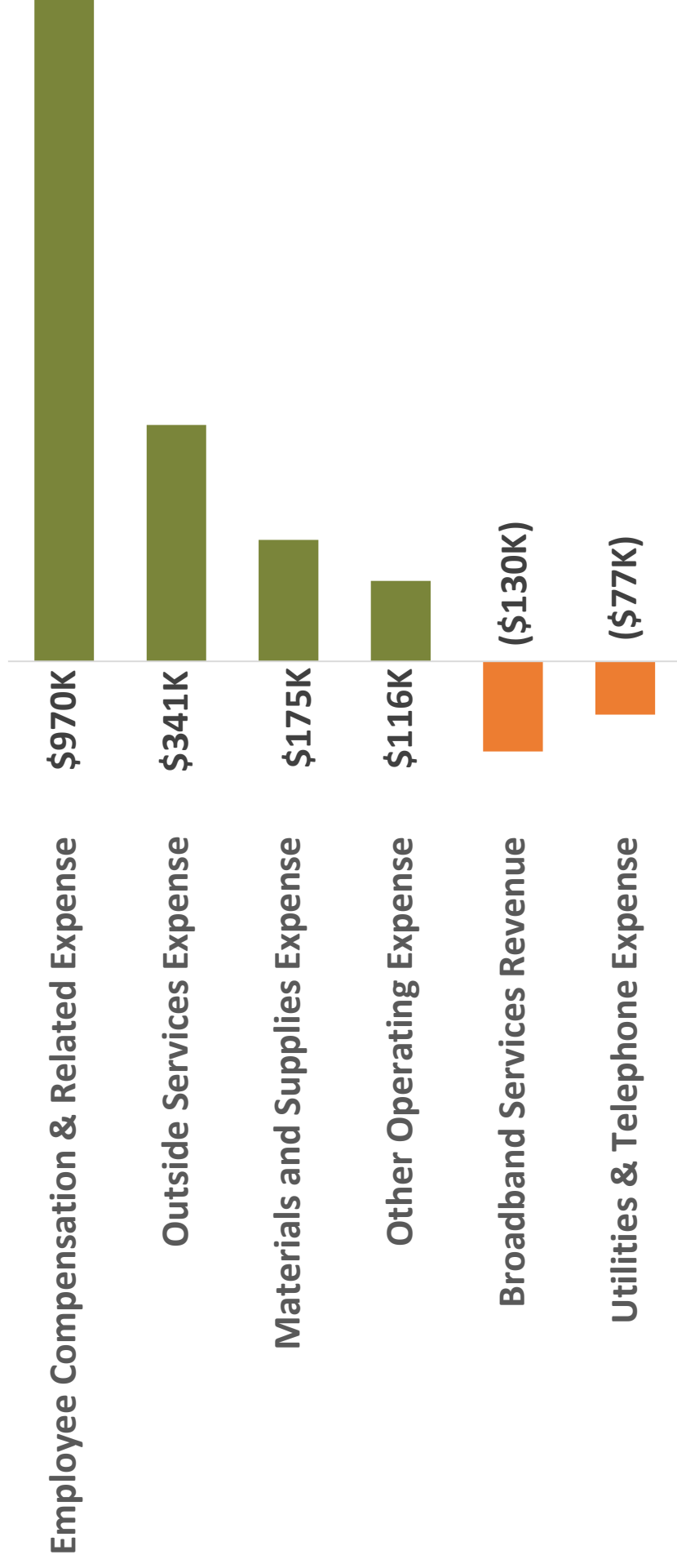


RESERVE & RESTRICTED INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$1,401	\$1,401	\$0
Non-Assessment Revenue	\$1,741	\$2,315	(\$574)
Total Revenue	\$3,142	\$3,716	(\$574)
Total Expense	\$7	\$7	\$0
Net Revenue/(Expense)	\$3,135	\$3,709	(\$574)

GRF Financial Report

As of May 31, 2022

Operating Only



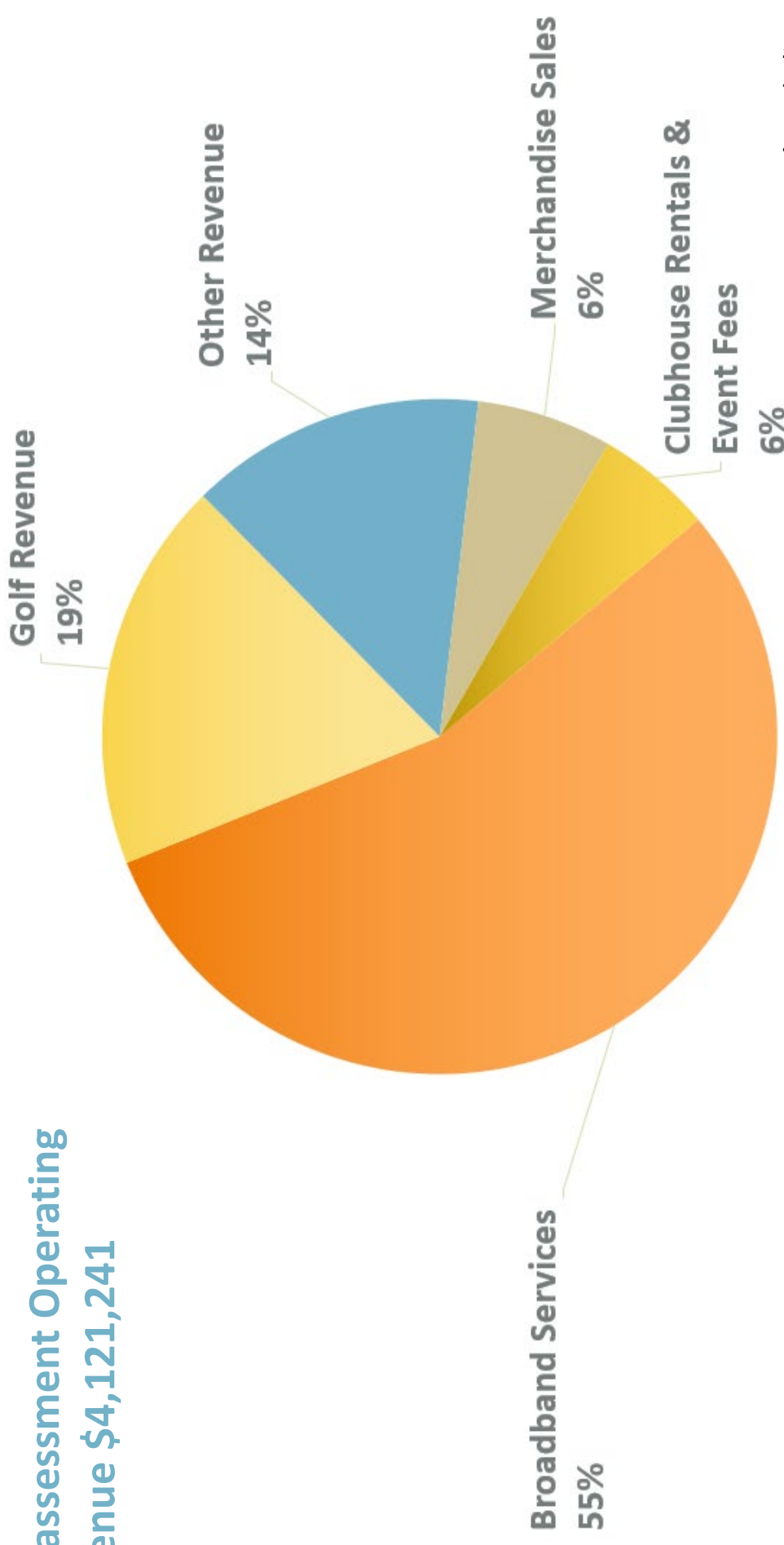
■ Unfavorable ■ Favorable

GRF Financial Report

As of May 31, 2022



**Total Non-assessment Operating
Revenue \$4,121,241**

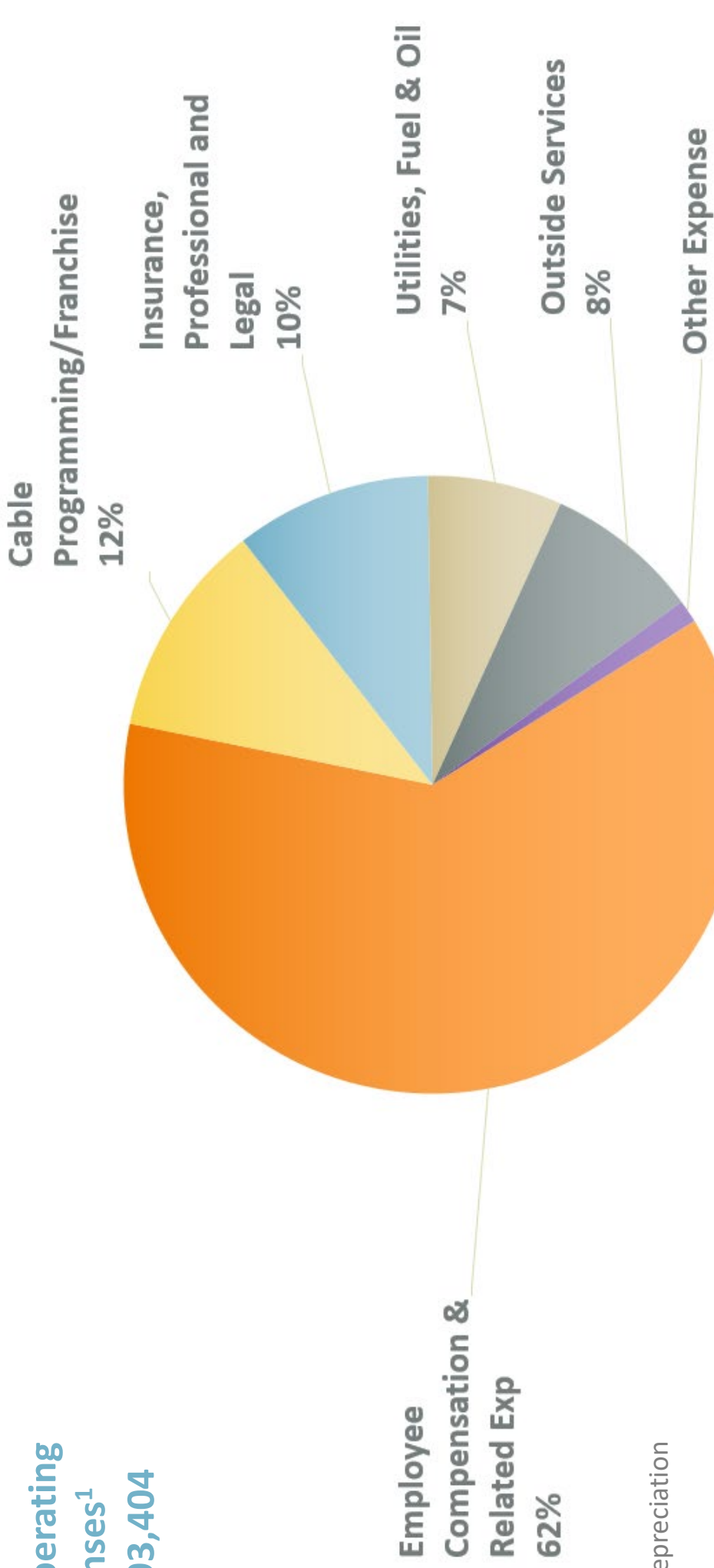


GRF Financial Report

As of May 31, 2022



Total Operating Expenses¹
\$15,493,404



1) excludes depreciation

GRF Financial Report

As of May 31, 2022



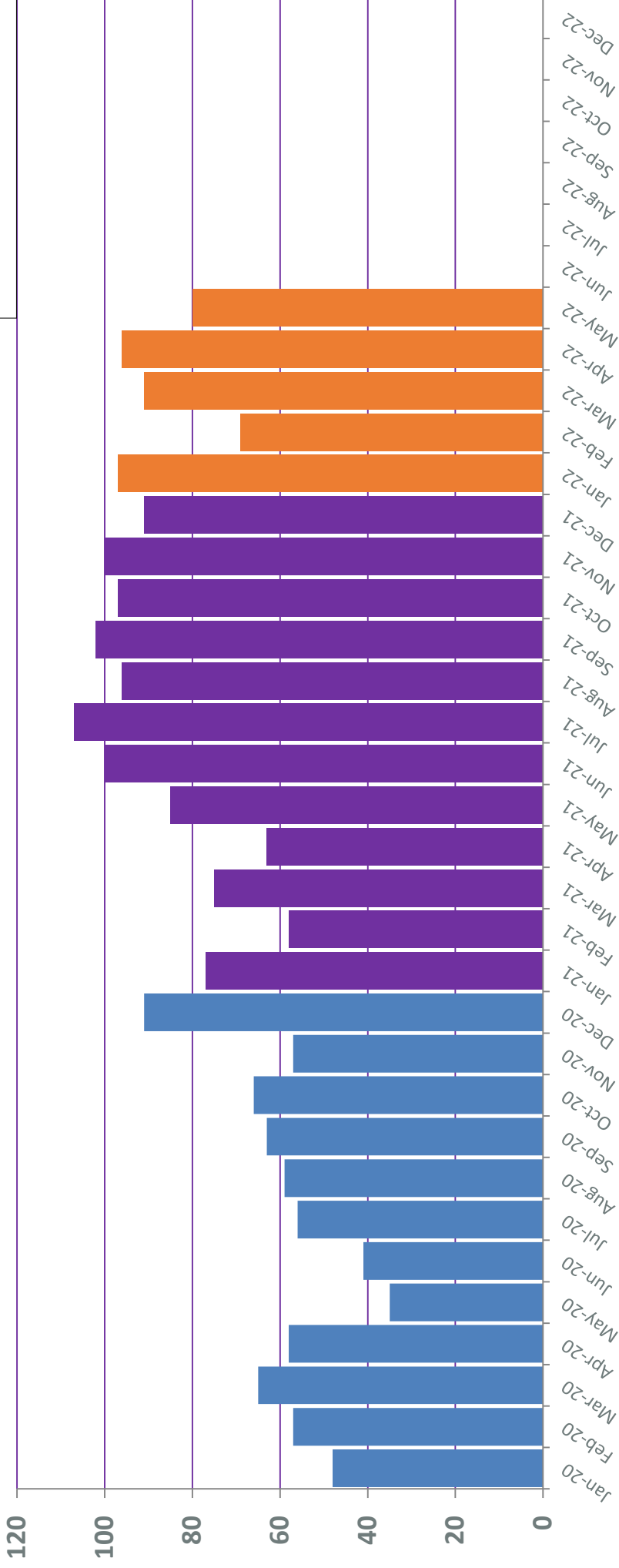
RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$5,733	\$1,264	\$4,469
Facilities Fund	20,761	1,243	19,518
Trust Facilities Fee Fund	6,601	0	6,601
TOTAL	\$33,095	\$2,507	\$30,588
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$2,502	\$43	\$2,459

GRF Financial Report

As of May 31, 2022

Resale History — Consolidated

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2020	263	\$322,544
YTD 2021	358	\$346,203
YTD 2022	433	\$401,561



GRF Financial Report

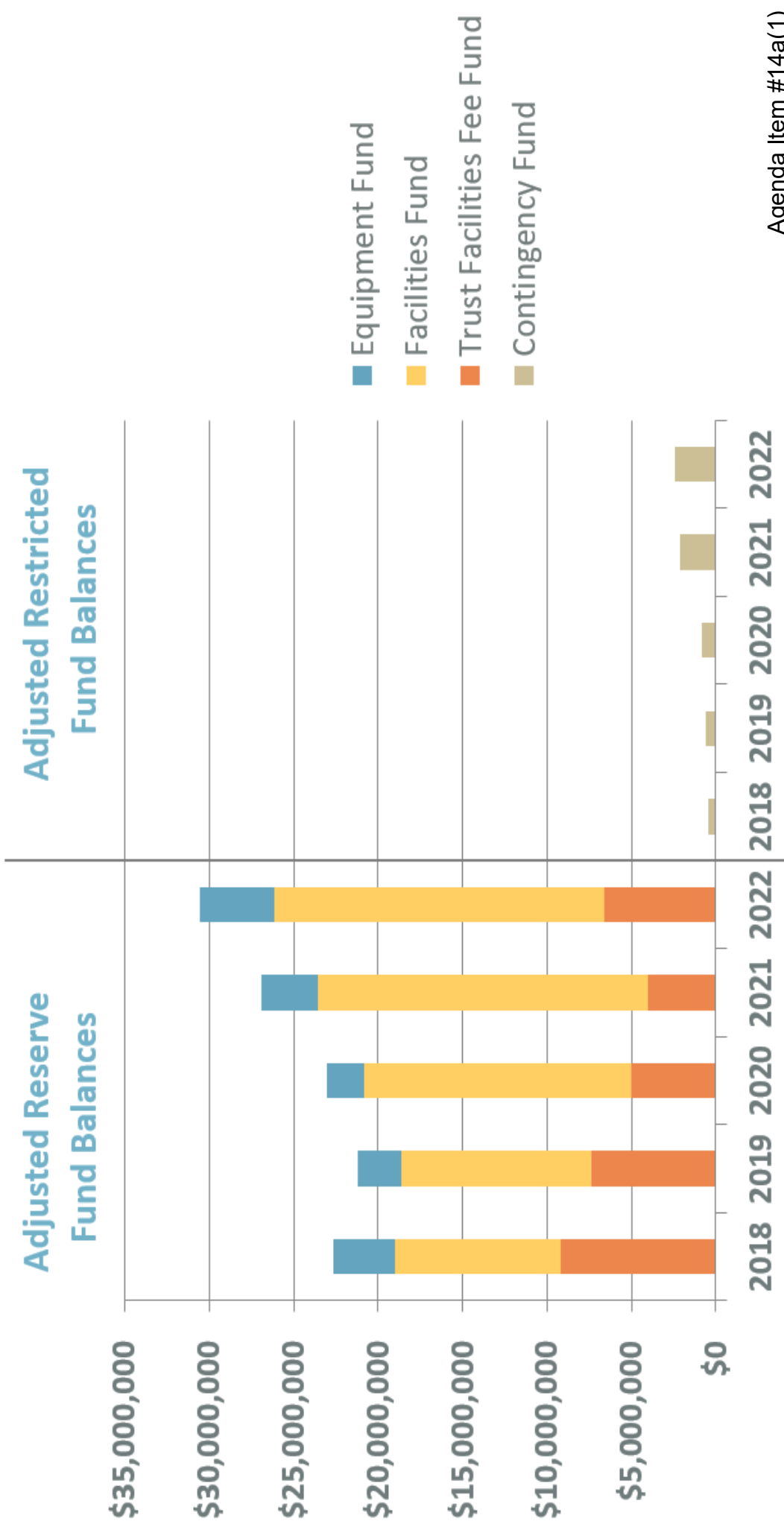
As of May 31, 2022



FUND ENCUMBRANCES (in thousands)					
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)		
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance	
Aquatics & Fitness	\$67	\$61	\$0	\$0	
Broadband Services	631	518	50	7	
Clubhouses	2,463	1,646	0	0	
Computers	2,260	1,713	0	0	
Community Center	279	143	0	0	
Energy Projects	250	215	0	0	
Golf Facilities	809	750	0	0	
Landscaping	697	546	0	0	
Other Equipment	280	280	0	0	
Other GRF Facilities	1,574	1,296	0	0	
Paving	904	904	0	0	
Security	425	371	0	0	
Vehicles	2,339	1,847	0	0	
TOTAL	\$12,978	\$10,290	\$50	\$7	

GRF Financial Report

As of May 31, 2022





FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, June 15, 2022 – 1:30 p.m.
Hybrid Meeting

- DIRECTORS PRESENT:** Jim Hopkins – Chair, Azar Asgari, Donna Rane-Szostak, Elsie Addington, Mark Laws, Sue Stephens (Alternate for Al Amado)
- DIRECTORS ABSENT:** Al Amado, Pat English, Diane Casey, Deborah Dotson, Craig Wayne
- ADVISORS PRESENT:** Rosemarie DiLorenzo
- STAFF PRESENT:** Steve Hormuth, Eric Nunez, Erika Hernandez
- OTHERS PRESENT:** GRF – Egon Garthoffner, Juanita Skillman, Reza Karimi
United – Richard “Dick” Rader

Call to Order

Director James Hopkins chaired the meeting and was called to order at 1:40 p.m.

Acknowledgement of Media

The meeting was streamed through Granicus and made available via Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of April 20, 2022

A motion was made and carried unanimously to approve the committee report as presented.

Chair Remarks

None.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Steve Hormuth, Director of Financial Services, discussed the previous and upcoming 2023 budget meetings and the acceptance of two donations from the Judy Saxon Trust. The first donation was in the amount of \$15,000 for the expressed purpose of moisture intrusion. The second donation was in the amount of \$3,000 to be used for Maintenance and Construction. A staff report will be presented at the July 5th board meeting where the board will adopt a resolution and acknowledge the donation.

Review Preliminary Financial Statements dated May 31, 2022

The committee reviewed the financial statements dated May 31, 2022. Questions were addressed.

Endorsement from Standing Committees

Security Services – Supplemental Appropriation for Replacement of Stop Signs. Eric Nunez, Director of Security Services, presented a staff report that was previously reviewed at the GRF Board meeting on June 7th. The staff report recommended the replacement of 21 stop signs with solar powered, flashing LED lights with a supplemental appropriation from the Equipment Fund in the amount of \$42,913. Director Elsie Addington made a motion to endorse the recommendation to replace stop signs as written. Chair Hopkins seconded the motion. The motion failed by a 3-2 vote. Director Hopkins requested those with a dissenting vote to share their concerns via email in an effort to communicate the collective concerns to the board.

Future Agenda Items

Project Log Presentation

SageView Presentation

Committee Member Comments

None.

Date of Next Meeting

Wednesday, August 17, 2022 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:27 p.m.


James (Jun 21, 2022 11:13 PDT)

James Hopkins, Chair



OPEN MEETING

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
STRATEGIC PLANNING COMMITTEE**

**Monday, May 2, 2022 – 9:30 a.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center 24351 El Toro Road**

-
- Director Present:** Debbie Dotson, Anthony Liberatore, Ira Lewis, Bunny Carpenter, James Hopkins, Gan Mukhopadhyay and Robert Mutchnick, Ryna Rothberg, Diane Casey
- Directors Absent:** Cash Achrekar
- Staff Present:** CEO-Siobhan Foster, Michelle Estrada, Makayla Schwiertert
- Others Present:** Richard Rader (Advisor)
GRF: Elsie Addington, Joan Milliman, Juanita Skillman (left the meeting at 9:51 a.m.)

- 1. Call to Order—Director Dotson, Chair**
Chair Dotson called the meeting to order at 9:39 a.m. and established that a quorum was present.
- 2. Acknowledgment of Media**
Chair Dotson acknowledged the media as present.
- 3. Approval of the Agenda**
Director Mutchnick made a motion to approve the agenda. Director Rothberg seconded the motion.

Hearing no changes or objections, the agenda was approved unanimously.
- 4. Approval of the Minutes**
 - a. GRF Strategic Planning Committee Meeting – March 7, 2022**

Chair Dotson requested that the minutes of March 7, 2022 be revised to remove Elsie Addington from attendance.

Hearing no further changes or objections, Chair Dotson declared the minutes of March 7, 2022 were approved unanimously.
- 5. Members Comments – None**

6. Chair's Remarks

Chair Dotson commented on the questionnaire results of the VMS Strategic Planning Meeting. A similar questionnaire will be developed and distributed to the GRF Strategic Planning Committee. Chair Dotson provided an overview of items that reviewed at several committee meetings.

7. CEO Report on VMS Strategic Planning Meeting

CEO Foster provided an overview of the 3-year goals that were reviewed during the VMS Strategic Planning Meeting on March 22, 2022.

CEO Foster answered questions from the committee.

8. Old Business

a. Ideas for Long-Term Planning

Chair Dotson commented on that she will continue to work with the committee on ideas.

9. Future Agenda Items

- a. Questionnaires
- b. Surveys

10. Next Meeting – TBA

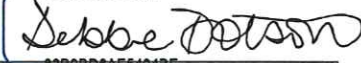
11. Committee Member Comments

- Director Rothberg asked to receive the minutes from the last two meetings.
- Director Mutchnick commented on Third Mutual's review of electric vehicle charging stations.
- Director Liberatore expressed his appreciation for what the committee is doing to improve the community.
- Director Lewis provided a suggestion of placing electric vehicle charging stations at specific locations. Additionally, he asked for a map of open space within the community.
- Director Hopkins commented on the role of the committee.
- Director Mukhopadhyay commented that he agrees with the other committee members and noted that the committee has limited resources and time.
- Director Carpenter commented on obtaining a reserve study.
- Advisor Rader commented on a tabled item from a previous meeting in regards to an additional swimming pool.

Director Casey joined the meeting at 10:10 a.m.

12. Adjournment

There being no further business the meeting was adjourned at 10:20 a.m.

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Debbie Dotson, Chair
GRF Strategic Planning Committee

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, June 9, 2022 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Elsie Addington, Maggie Blackwell, Annie McCary, Diane Casey, Cush Bhada, Dennis Boudreau, Ajit Gidwani

MEMBERS ABSENT: Ryna Rothberg

OTHERS PRESENT: Bunny Carpenter, Joan Milliman, Juanita Skillman, Debbie Dotson

STAFF PRESENT: Brian Gruner, Jennifer Murphy, Jackie Kupfert

Call to Order

Chair Horton called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Bhada made a motion to approve the agenda, Director Addington seconded.

Motion passed unanimously.

Approval of Committee Report for April 14, 2022 and May 12, 2022

Director Blackwell made a motion to approve the reports, Director Addington seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton thanked the audience for attending the meeting and reminded those in attendance to be orderly and respectful. She stated any outbursts will stop the meeting and Security will be called to escort those who are disruptive to the overflow room. Chair Horton stated those on the dais are volunteers and serve all residents in the community.

Report of the Recreation and Special Events Director

Mr. Gruner stated staffing levels remain low and understands there are misconceptions and disbelief, however this is a nationwide problem as all cities are experiencing the same issue. The City of Huntington Beach stated beaches may be closed as fewer people are applying for lifeguard positions. Mr. Gruner stated only three applications have been received to date for the Community Center front desk position to allow the table tennis room to remain open for longer hours. He stated staff will continue to offer services to the best ability. Mr. Gruner stated there has been an increase in internal club disagreements which has become contentious. The Recreation Department is unable to assist as these are internal club issues to be resolved within the club.

Mr. Gruner reported the following facility updates: installation of the screen at Clubhouse 1 is being finalized as there are vendor issues requiring a new contract; the Clubhouse 4 slipcasting room HVAC has an ongoing issue that is being addressed today; Golf Maintenance is doing an outstanding job of maintaining the course for maximum playability; Village Community Fund has raised \$9000 in the last month for the Equestrian Center which allows for all but one shade structure to be purchased; staff met with the City of Laguna Woods to discuss incorporating the grazing area to expand the Equestrian Center; all pools are operational, however no lifeguards at Pool 2 and Pool 6 until possibly the end of June due to lifeguard training; the Performing Arts Center billiard room flooring is installed and the dining room kitchen cabinets painting project is complete.

Mr. Gruner reported the past events as follows: the Renaissance Faire at the Equestrian Center on May 21 had approximately 600 in attendance; the Memorial Day concert at the Performing Arts Center on May 30 had approximately 700 in attendance; the Art Affair at Clubhouse 2 on June 4 had approximately 500 in attendance; the Forever Rod patio concert at Clubhouse 1 has approximately 300 tickets sold.

Director McCary inquired as to delays regarding the Performing Arts Center renovation due to supply chain issues. Mr. Gruner stated there have been some supply chain issues, but many project needs are being delivered and installed.

Ms. Murphy stated the following upcoming events: a club president meeting will be held on June 23, 10 a.m. to noon at Clubhouse 5; room reservation lottery begins June 15 and cards may be picked up at the Recreation office which are to be returned by July 15; Forever Rod patio concert will be held tonight at Clubhouse 1 at 6:30 p.m.; the first of three Kids Summer Splash days is tomorrow, June 10, at Pool 2, noon to 4 p.m. and tickets are \$5 for 2 and older with infants and adults free; Father's Day brunch will be held June 19 at Clubhouse 5 at 11 a.m. and tickets are available at the Clubhouse 5 office; the July 4 Celebration will host a golf cart parade leaving Clubhouse 5 at 11 a.m. and ending at Clubhouse 2 where music will begin at noon and end at 2 p.m. with resident bands playing from 2 to 6 p.m. (please register golf carts as 22 already have already been registered); the

Performing Arts Center will host Southbound and Company on July 9 at 3 p.m. and tickets are available at the Performing Arts Center box office.

Member Comments (Items Not on the Agenda)

Members were called to speak regarding lack of village musician representation versus other fine artists and creation of a space including purchase of instruments; friends of bridge allowance of utilizing volunteers on Wednesday evenings; tennis court usage; staff influence over committee decisions; misinformation of tennis membership numbers; perceived skewed Kourts facts/survey results; against the use of Kourts; installation of an outdoor basketball court and donation of a basketball hoop; June 21 Library story time (also in July and August) at 1:30 p.m.; new catalog of series in Library; thank you to committee for tennis rules approval; objections to 50/50 (resident/guest) participation in tennis tournaments/leagues; tennis tournaments/leagues only to be played during non-prime time; only outdoor events during higher COVID numbers; reduced pool hours.

Chair Horton stated the meeting with tennis club board members stated Kourts agreement was until end of June and it will be reviewed at the next CAC meeting.

Discussion ensued regarding tennis tournaments and leagues with regards to allowance of guests.

Staff was directed to present the 50/50 rule at the next CAC meeting and to research the possible donation of mobile equipment such as a basketball hoop.

CONSENT

Director McCary made a motion to approve the consent calendar, Director Addington seconded.

Motion passed unanimously.

REPORTS

Chicago Club Series Promotion – Members were called to speak in favor of Chicago Club series promotion as it would implement changes to boost membership and ticket sales.

Chair Horton directed staff to research and report at the next CAC meeting.

Operating Rules

Garden Centers – Members were called to speak regarding establishing a garden center committee; no wait list limit; fair distribution of plots; use date of becoming a plot partner as a wait list entry date; allowance of a permanent fence for tree plots; better treatment of

gardeners; improper posting of rule changes; general duties of standing committees; CAC charter; response time of those on wait list when contacted to offer a plot; strong enforcement of Garden Center rules; retroactive enforcement of rules; staff met with many plot lessees for input; rules ensure safety of all residents; manipulation of partner system may require time limitation to ensure partner is established; 75% of plot usage needs to be reviewed.

Director Addington made a motion to change L.6. in the Garden Center Operating Rules to state these planting must not exceed 10 feet in height nor interfere with a neighbor's plot, Director Blackwell seconded.

Discussion ensued.

Motion passed unanimously.

Director Bhada made a motion to accept the amended Garden Center Operating Rules, Director Blackwell seconded.

Motion passed unanimously.

ITEMS FOR DISCUSSION AND CONSIDERATION

None

ITEMS FOR FUTURE AGENDAS

Golf Greens Committee Update – Staff was directed to keep this item under Future Agendas.

Club Insurance – Staff was directed to keep this item under Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Bhada stated CAC is the front facing committee for our residents and does a stellar job keeping the community together.

Chair Horton concurred with Director Bhada and stated it would cost approximately \$3 million for an additional garden center.

Director Blackwell stated maintaining a calm demeanor and a higher level of acceptance of other's views facilitates everyone working together.

Director Addington thanked a few speakers for their constructive ideas and thanked all who attended.

Advisor Gidwani thanked all on the committee as they should be appreciated for making decisions for all 18,000 residents.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, July 14, 2022.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:55 p.m.

Yvonne Horton

Yvonne Horton, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

Wednesday, June 8, 2022 – 1:30 P.M.

**BOARD ROOM/ VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Reza Karimi, Ira Lewis, Maggie Blackwell

COMMITTEE MEMBERS ABSENT: Diane Casey

OTHERS PRESENT: Bunny Carpenter, Yvonne Horton

ADVISORS PRESENT: None

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki, Angel De La Torres, Maribel Flores, Juan Uicab

1. Call to Order

Chair Skillman called the meeting to order at 1:30 p.m.

2. Acknowledgement of Media

No press was present.

3. Approval of the Agenda

Director Lewis made a motion to approve the agenda. Director Karimi seconded. The committee was in unanimous support.

4. Approval of the Meeting Report for March 9, 2022

The report was approved without objections.

5. Committee Chair Remarks

Chair Skillman stated that she would like to bring attention to the two Landscape employees who were recently honored at the Village Management Services, Inc. Employee Excellence Award Ceremony. Chair Skillman recognized Maribel Flores, and Juan Uicab. Chair Skillman also addressed a recent publication from Letters to the Editor.

6. Department Head Update

6a. Update on Master Control Irrigation System (MCIS)

Mr. Wiemann stated that bids came in for the MCIS, slightly lower than expected. WeatherTRAK has committed to hold their bid prices as quoted during project development, despite the recent 20% increase in equipment costs. Mr. Wiemann explained that the benefits of a new system are numerous, such as, the efficiency of having finite control over the watering system from a mobile device or tablet.

Members made comments and asked questions.

6b. Discuss Village Tree Signage

Mr. Wiemann discussed the history of tree signs in the Village, and he explained that nailing signs to the trees is not a healthy option. Mr. Wiemann stated that if the Committee wanted to replace them, he would recommend the construction of a tree signage plan, which would come with a significant cost.

Mr. Wiemann added that the Landscape Department has mapped trees in the community, and that map will be available on the website for residents in the future.

Chair Skillman stated that 3 publications of colored tree maps are available at the History Center, and the Village Library.

Reports

7. Update on the Creek

Mr. Wiemann directed the Committee's attention to the last two paragraphs of this staff report to highlight recent updates regarding wildlife in the creek, and cattail maintenance.

Members made comments and asked questions.

Items for Discussion and Consideration

8. Member Comments (Items Not on the Agenda)

None.

9. Response to Member Comments

None.

10. Angel De La Torres; Grounds Maintenance Landscape Manager

Mr. De La Torres reviewed the PowerPoint presentation and provided insight into the daily operations of the Grounds Maintenance section.

Members made comments and asked questions.

Concluding Business:

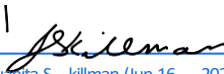
11. Committee Member Comments

Director Blackwell stated that we will see what happens over the next year, and that she believes it is a good idea to remove outdoor water spigot handles within the Mutual.

Director Karimi asked for an update on the plant nursery. Mr. Wiemann stated that the nursery will begin tracking data digitally, now that the office has received a computer and the network access necessary for this task.

12. Date of Next Meeting – Wednesday, September 14, 2022 at 1:30 p.m.

13. Adjournment at 2:26 p.m.


Juanita S. Skillman (Jun 16, 2022 16:31 PDT)

Juanita Skillman, Chair

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**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE***

Wednesday, June 8, 2022 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom

- MEMBERS PRESENT:** Egon Garthoffner - Chair, Jim Cook, Ralph Engdahl, Gan Mukhopadhyay, Lenny Ross, Sue Stephens
- MEMBERS ABSENT:** Cash Achrekar
- OTHERS PRESENT:** **GRF:** Bunny Carpenter, Reza Karimi, Juanita Skillman
Third: John Frankel
Advisors: Steve Leonard, Carl Randazzo and Bill Walsh
Richard Rader
- STAFF PRESENT:** Guy West – Projects Division Manager, Manuel Gomez – Maintenance & Construction Director, Bart Mejia – Maintenance & Construction Assistant Director, Ian Barnette, Maintenance & Construction Assistant Director, Rodger Richter – Project Manager, Laurie Chavarria – Sr. Management Analyst, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Garthoffner called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Director Ross requested that EV Charging Update be added to the agenda as Item 15. Hearing no objection, the agenda was approved as amended.

4. Approval of Meeting Report for April 13, 2022

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

Chair Garthoffner stated that he would comment during each agenda item.

6. Member Comments

- A member commented that she looks forward to a status update on the EV charging.
- A member commented that projects that have already been approved, be moved forward.

7. Department Head Update

Mr. West reported that results from the RFP for the Clubhouse 1 Interior Designer Consultant will be presented, and a staff recommendation will be made, at the June 24, 2022, Clubhouse Renovation Ad Hoc committee meeting.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The Project Log was pulled for discussion.

8. Project Log

Chair Garthoffner updated the committee on the status of each item. Staff answered questions from the committee.

Items for Discussion and Consideration:

9. Employee Parking Lot Lighting Status Update – Verbal Report, Staff

Mr. West provided a PowerPoint update on the project which was completed on April 18, 2022 and then answered questions from the committee. Comments included that this style of lighting fixture is being considered for two areas of the Equestrian Center.

10. Call Center Remodel Status Update – Verbal Report, Staff

Mr. West stated that the contract has been executed and the materials ordered. The project is estimated to be completed by the end of July, 2022.

11. EMS Status Update – Verbal Report, Staff

Mr. Mejia provided an update and answered questions from the committee. Discussion ensued regarding the current analog Legacy system; the lack of parts due to age of system; and having to revert back to thermostats in some areas. Mr. Barnette clarified that changing the controller is not a solution as the analog system will not communicate with a digital EMS system.

Also discussed were the benefits to converting to an EMS including savings over time; remote as well as local control; running the system only when needed; and system reports when

there are failures so service technicians can be alerted.

Mr. Mejia stated that the new HVAC system in Clubhouse 3 separated the office space from the main auditorium to save energy; is compatible with an EMS; and would be a good option for an EMS system. Mr. Mejia suggested obtaining quotes to update the system with an EMS and presenting them to the committee at a future meeting.

12. MelRok Energy Management System – Verbal Report, Staff

Mr. Mejia updated the committee and answered questions. There was discussion regarding the cost; approximate installation date; availability of reports; prior work done by the Village Energy Task Force; and the idea of utilizing the system at the Community Center since the HVAC units would be compatible.

Staff offered to invite the CEO of MelRok to a future meeting to provide information to the committee.

13. Building E Feasibility Study – Verbal Report, Staff

Mr. West informed the committee that the consultant will present the feasibility study to the committee at 1:30 p.m. on June 29, 2022, at a special meeting of the GRF M&C Committee.

14. Proposed Clubhouse Maintenance Program – Verbal Report, Chair Garthoffner

Chair Garthoffner presented his list of ideas and elaborated on each topic which included Records Keeping on New Enterprise Computer System, Develop Inspection Schedule, Checklists as Appropriate, Maintenance Records, and Photo and Digital Records as Appropriate. Staff answered questions from the committee regarding records, technician assignments, and inspection schedules.

15. EV Charging Update – Verbal Update

Mr. Mejia provided an update to the committee. Discussion ensued regarding the costs which would be covered by the SCE Charge Ready 2 Program; the remaining clubhouse site that SCE is scheduled to evaluate; the 10-year commitment required by SCE; the approximate number of registered EVs in the village; whether the EV owners should shoulder the cost of the charging stations; infrastructure and funding available within each mutual as well as GRF; and the convenience and perceived value of having this amenity within the village.

Staff offered to hold a special meeting of the committee if SCE returns a positive evaluation of the remaining site should that report not coincide with a regular M&C committee meeting.

Staff was directed to include EV Charging Update on future agendas.

Staff was directed to provide a Community Center ChargePoint summary.

Open House for Contractors

Mr. West answered questions from the committee about staff responsibilities and use of specialty contractors; possible reasons few bids are received for certain jobs; and if the current contractors are still the lowest bidders. After discussion, the committee agreed that the present method of soliciting contractors was acceptable.

Staff was directed to remove this item from future agendas.

Concluding Business:

15. Committee Member Comments

- Chair Garthoffner commented that he would like to schedule a special meeting to discuss EV charging.
- Chair Garthoffner also commented that a committee workshop will be scheduled in July.
- Director Ross commented on the merging lanes and security arms at the Gate 3 entrance.
- Director Ross also commented that as a realtor, EV charging at Clubhouses is a valuable amenity.
- Advisor Walsh commented that there are many dark areas in the community and expressed interest in costs for additional light poles.
- Director Carpenter commented on the MelRok system.
- Director Carpenter also commented that GRF is not totally responsible for providing EV charging and the mutuals need to work with GRF to find a solution.
- Advisor Leonard commented that he is resigning as an advisor to the committee and the August 10, 2022 meeting will be his last.

16. Date of Next Meeting: August 10, 2022

17. Adjournment

The meeting was adjourned at 12:45 p.m.



Egon Garthoffner, Chair

Egon Garthoffner, Chair
Guy West, Staff Officer
Telephone: 949-268-2380



OPEN MEETING

**THE GOLDEN RAIN FOUNDATION
REPORT OF THE CLUBHOUSE RENOVATION AD HOC COMMITTEE***

**Friday, June 24, 2022 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

MEMBERS PRESENT: Egon Garthoffner, Cush Bhada, Gan Mukhopadhyay, Deborah Dotson, John Frankel, Diane Casey, Ralph Engdahl, Reza Karimi

MEMBERS ABSENT: Pat English

OTHERS PRESENT: GRF: Bunny Carpenter, Juanita Skillman

STAFF PRESENT: Guy West - Projects Division Manager, Manuel Gomez - Maintenance & Construction Director, Brian Gruner – Recreation and Special Events Director, Rodger Richter – Projects Manager, Laurie Chavarria, Sr. Management Analyst, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Garthoffner called the meeting to order at 9:30 a.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for January 28, 2022

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

Chair Garthoffner stated he would comment on each item.

6. Member Comments (*Items Not on the Agenda*)

- A member commented on the condition of the archery range and that the swamp cooler was not working.
- A member commented that she has asked staff to repair the HVAC system at the archery range on several occasions.

Staff was directed to address the issue.

7. Department Head Update

Mr. West reported on the progress of the Performing Arts Center (PAC) via a PowerPoint Presentation. All rooms finished except the kitchen flooring due to a delay in receiving the tile flooring. The work is expected to be complete two weeks after the tile arrives.

Items for Discussion:

8. Clubhouse/PAC 3 Restroom Beautification (Verbal Discussion)

Mr. West provided a PowerPoint presentation showing the current conditions in CH3 and the upgraded restrooms at CH2 for comparison. Discussion ensued regarding suggested features to replace; meeting ADA guidelines; how to address the temporary closure of the restrooms during upgrades; consideration of waterless/low flow urinals; automation of doors and other features; height of toilets; inclusion of cabinet replacement; and to wait until all materials are on site before beginning work.

Mr. West answered questions from the committee.

Staff was directed to add this project to the scope of work for the interior designer selected for CH1.

9. On-Going Beautification of Clubhouses (Verbal Discussion)

Chair Garthoffner offered photos of sample automated doors to suggest as an option when deciding on features for the beautification of CH 1.

Items for Future Agendas:

- CH1 - Shuffleboard/Archery Building

Concluding Business:

10. Committee Member Comments

Director Bhada inquired on the timeline for the work to begin on CH 1.

11. Date of Next Meeting: TBD

12. Recess – The meeting was recessed at 10:10 a.m.



Egon Garthoffner, Chair

Egon Garthoffner, Chair
Guy West, Staff Officer
949-268-2380

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**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE**

**Monday, June 20, 2022 – 1:30 p.m.
Board Room / Virtual Hybrid Meeting**

Members Present: Chair Joan Milliman; Directors Maggie Blackwell, James Cook, Annie McCary, Juanita Skillman; Advisors Lynn Jarrett, Lucy Parker; Alternate Deborah Dotson

Members Absent: Directors Neda Ardani, Ryna Rothberg; Advisors Theresa Frost, Tom Nash, Carmen Pacella

Others Present: Bunny Carpenter, Egon Garthoffner, Cris Prince

Staff Present: Paul Ortiz, Ellyce Rothrock, Susan Logan-McCracken

1. Call to Order

Meeting was called to order at 1:30 p.m. and a quorum was established by Chair Milliman. Online audio was off due to a technical issue. Once that was restored, Chair Milliman called the meeting to order again at 1:34 p.m.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

4. Approval of Report for May 16, 2022

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman highlighted information in the June/July 2022 Village Breeze, which just came out.

6. Member Comments

None.

Items for Discussion

7. Media and Communications Report – Ellyce Rothrock

Ms. Rothrock gave a PowerPoint presentation showing:

- The scope of the Media and Communications Department, which includes Administration, Cable TV Network, TV studio, Media Services 55 and Internet Services.
- Full-time staffing equivalents from 2019 through 2023 projected
- Media and Communications revenue sources
- Media and Communications expense sources

- 2023 priorities for the department

In addition, Ms. Rothrock went over the Media and Communications Activities Report for May, which was included in this meeting's agenda packet. She highlighted:

- Trello tracking does not include Village Television, which has its own tracking system.
- Regular publications include the Village Breeze, What's Up in the Village, weekly press releases to the Globe, website updates and Garden Center e-newsletter.
- New Third Mutual Board President Mark Laws will continue the weekly email blasts to Third Mutual members.
- Manor Alterations will continue to do a news bulletin but they are revamping frequency and working on enhancements to promote in their next bulletin.
- Two emergency alerts went out in May regarding the church shooting and golf cart thefts.

She stated new resident orientations are going smoothly. Docent tours are booked and in high demand. Seven prospective docents have completed a four-hour training session with information and scripts as well as an on-bus tour taught by senior docents. They will also complete two required shadowing tours. One docent completed all the trainings and will lead first solo tour on June 30.

Director Skillman asked about offering Saturday docent tours again. Ms. Rothrock stated the goal is to get everyone trained before end of summer and approach GRF about expanding the days and time offerings. She stated docent tours are promoted through Community Services and on our website after Director Jarrett asked where the docent tours are marketed.

8. Website Ad Hoc Committee – Ellyce Rothrock

Ms. Rothrock reported that the first meeting is scheduled for July 6 and a follow-up meeting for August 10. She stated the objectives will be to gain insight from various departments and divisions regarding what they perceive as their individual landing site needs based upon resident queries and the challenges they express to those staff members. Future objectives will be:

- Finalizing the RFP after a review and identification of the top vendor candidates
- Reviewing feedback
- Wireframing (creating the skeletal framework or outline) based on feedback
- Identifying participants for the testing phase, which will be an important part of the project

9. Broadband Services Report – Paul Ortiz

Mr. Ortiz reported on subscriber counts for May 2022. He also reported on current industry trends, including:

- Content providers are going directly to consumers
- Fiber feeds are replacing satellite transmission
- Subscribers are adopting the higher internet speeds and bandwidth to accommodate streaming services

Director Skillman asked whether there are turn-on and turn-off fees associated with the internet as there is with cable programming. Mr. Ortiz answered not currently, but that is something for GRF to consider in its rate negotiations. A discussion ensued.

Mr. Ortiz reported on the meeting with The Broadband Group (TBG), which he and Eileen Paulin participated in on June 6. Highlights of that meeting included:

- TBG continues to emphasize the valuable and unique asset that GRF holds in the ownership of the current cable television and internet conduit infrastructure.
- TBG is confident that the current Broadband Services team has the expertise to execute and service a state-of-the-art fiber system that can support high-speed streaming.
- Infrastructure systems such as the one owned by GRF require continuous upgrades and service

investment. The current system is aging, and it is becoming more difficult to obtain parts and accessories to keep it running.

- The speed at which streaming content is overtaking cable television content is accelerating at a faster pace than predicted prior to the COVID pandemic.
- The cost of cable programming is continuing to increase substantially from year to year, resulting in significant cost of doing business for GRF.
- It is essential that VMS staff work closely with TBG and GRF to determine at what point, GRF moves away from cable television and into full-time content streaming. Most programming contracts are for a three-year term that become due at different times.

Director McCary asked for creative suggestions to help residents transition to streaming over the next few years. Director Skillman mentioned this transition is a 2023 priority for Media and Communications. A discussion ensued.

Items for Future Agendas

None discussed.

Concluding Business

Committee Member Comments

Director Cook stated we overcame the flashing 12 p.m. on our VCRs and the flashing numbers on our microwaves, and we will overcome the streaming challenges.

Director Dotson mentioned it's a process and won't change overnight.

Advisor Parker applauded Director Dotson's efforts on "Let's Talk Tech" and suggested utilizing some of the Village clubs that can help in a broader educational program.

President Carpenter said we should possibly put in the blast an article about signup sheets when they go to the pool, complaints about pool hours, how important that data is in determining the usage and the hours we have for Recreation.

Advisor Jarrett mentioned whether channels go away or not, these decisions aren't made overnight and we plan for them. She suggested writing an article on why these decisions are made and how challenging these decisions can be.

Director Blackwell mentioned the challenges of having an android phone. Director Dotson recommended the Village's PC Club for help navigating devices.

Director Skillman stated she always learns at the Media and Communications Committee meetings, and thanked the staff for putting the meetings together and for all their efforts to keep Village residents informed.

Director McCary thanked Director Dotson for her "Let's Talk Tech" program and suggested more communication efforts on scams, as they are becoming more prevalent and sophisticated.

Director Blackwell recommended calling Security and reporting fraud to the OC Sherriff's Department.

Chair Milliman mentioned scams regarding deliveries for packages she did not order. She recommended blocking such calls.

Ms. Rothrock reiterated the increasing sophistication of scammers. She suggested running more information including what we've run in the past about scams as well as a plug for "Let's Talk Tech" in the upcoming Friday email blast. She mentioned she would consult with Recreation staff to develop messaging on the signup sheets for the blast. She stated that the new resident orientations are submitted to the Globe each week and, once we expand the number of docent tours, we could submit those dates to the Globe as well.

Mr. Ortiz stated that all Village Television content is on our YouTube channel. "Let's Talk Tech" episodes are included on that playlist for those who don't catch it when it's aired on TV6.

Ms. McCracken reported on a recent scam she encountered.

Date of Next Meeting – Monday, July 18, 2022, at 1:30 p.m.

Adjournment - 2:48 p.m.

Chair Milliman adjourned the meeting at 2:48 p.m.

p.p. Joan Milliman / SLM
Joan Milliman, Chair
Media and Communications Committee

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, June 1, 2022 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Don Tibbetts (Chair), Egon Garthoffner, Maggie Blackwell, Jim Cook, Cush Bhada, Margaret Bennett, Pearl Lee

ADVISORS:

MEMBERS ABSENT:

OTHERS PRESENT: Elsie Addington, Joan Milliman

STAFF PRESENT: Robert Carroll, Francisco Perez, Liz Cortez

1. Call to Order

Chair Tibbetts called the meeting to order at 1:45 p.m.

2. Acknowledgment of Media

No media was present.

3. Approval of the Agenda

Agenda was approved by acclamation.

4. Approval of Meeting Report for

The regular meeting report of April 6, 2022 was approved by acclamation.

5. Chair's Remarks

Chair Tibbetts proposed discussion on implementing committee meetings in person only. Chair Tibbetts concluded committee meetings will continue to be conducted as hybrid.

6. Member Comments (Items Not on the Agenda)

Rhoda Lindner – commented on the current Age Well proposal.

7. Response to Member Comments

Chair Tibbetts responded to the member.

Reports

8. Director's Report

Staff provided the committee with a current overview of the Laguna Woods Village Transportation ridership for the Fixed-Route, Journey and BOOST transportation programs.

Staff also provided a map of Laguna Woods Transportation boundaries. Staff is following guidance from County/State mandates for mask requirements in public Transportation as it relates to COVID-19 restrictions.

The committee was provided with a delivery update of the vehicles per the 2021 capital approved purchases. The delay of new vehicle deliveries is a result of a worldwide chip shortage and supply change issues. In addition, staff provided to the committee the 2022 capital vehicle list.

Staff provided an update on the topic of purchasing used vehicles for cost savings. Staff will look into whether or not a policy is needed for this to occur and provide an update at future meetings.

Staff will begin fleet right-sizing discussions with department directors to review right-sizing opportunities for their current GRF fleet.

Items for Discussion

None

Items for Future Agendas:

Alternative Fuel Vehicles

Concluding Business:

Committee Member Comments:

None

Date of Next Meeting – Wednesday August 3, 2022 at 1:30 p.m.

Adjournment:

The meeting was adjourned at 2:18 p.m.


Don Tibbetts (Jun 30, 2022 09:57 PDT)



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, June 27, 2022 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts, Sue Stephens, Maggie Blackwell, Craig Wayne, Anthony Liberatore (Alternate for Reza Karimi)

OTHERS PRESENT: Bunny Carpenter, Elsie Addington, Juanita Skillman, Egon Garthoffner

STAFF PRESENT: Eric Nuñez, Tom Siviglia, Jayanna Abolmoloki

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:37 p.m.

ACKNOWLEDGEMENT OF PRESS

Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda with requested changes that effected the order in which reports were discussed.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the April 25, 2022 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts mentioned that there were three letters published in the globe the previous week that were opposed to the solar powered flashing stop-sign installations.

MEMBER COMMENTS

Multiple members made comments and asked questions.

Topics included:

- Speeding on Via Mariposa toward Gate 4
- Gate access and entry issues
- Vehicle access in cul-de-sac 217

RESPONSE TO MEMBER COMMENTS

Mr. Nuñez stated that staff would look into the speeding issue and report back at the next committee meeting.

REPORTS

Disaster Preparedness Task Force Report

Chief Nuñez stated that the last Disaster Preparedness Task Force committee meeting was cancelled due to Finance needing to use the board room at that time. However, Chief Nuñez did meet with Judith Troutman and received information regarding the task force.

RV Update

Mr. Nuñez stated that the paving project in RV Lot B will begin on June 29, 2022.

Security Statistics

Mr. Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Pedestrian Gates Verbal Presentation

Mr. Nuñez provided this presentation verbally. Members made comments and asked questions.

Calle Sonora Parking Permit Addendum to GRF Traffic Rules and Regulations Staff Report

Mr. Nuñez paraphrased the staff report. Members made comments and asked questions. A motion was made for the staff report to be escalated to the GRF Board. By unanimous consent, the motion was approved.

“No Bicycle” Signs at Aliso Creek Park Staff Report

Mr. Siviglia paraphrased the staff report. Members made comments and asked questions. A motion was made for the staff report to be escalated to the GRF Board. By unanimous consent, the motion was approved.

Gate 1 Westside Fence Extension Discussion

Mr. Siviglia directed the committee’s attention toward the attachment in the packet relating to this topic. Members made comments and asked questions. By unanimous consent, the committee requested that staff return with a financial analysis.

ITEMS FOR FUTURE AGENDAS

Gate 1 Westside Fence Extension Financial Analysis

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, August 29, at 1:30 p.m. in a hybrid meeting on Zoom, and in the Board Room in the Laguna Woods Village Community Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:57 p.m.

Don Tibbetts Jun 29, 2022
Don Tibbetts (Jun 29, 2022 16:43 PDT)

Don Tibbetts, Chair

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**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

Tuesday, March 29 2022 9:30 AM

VIRTUAL MEETING

MEMBERS PRESENT: Acting Chair: Tom Siviglia, Juanita Skillman, Sandy Benson, Donna Rane-Szostak, John Frankel, Jim Riedel, Bruce Bonbright, Diane Casey, Grace Stencel, James Cook, Sue Stephens

OTHERS PRESENT: Doug Gibson

STAFF PRESENT: Jayanna "JJ" Abolmoloki

THE MEETING WAS CALLED TO ORDER: 9:31 AM

ACKNOWLEDGEMENT OF THE PRESS: None present.

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved.

CHAIRS REMARKS: Chair Tom Siviglia shared that he is standing-in as the Chair for this meeting while VMS is still in the process of hiring a new Security Director. Tom also shared that the Tower's Repeater was supposed to be installed yesterday. However, it was delayed due to the rain.

MEMBER COMMENTS: A Member of the Gate 11 club, reported that their next meeting will be held on April 12th, 2022 from 9:00 AM to Noon. He gave the committee an open invitation to attend. The Member also stated that they are continuing to recruit Good Neighbor Captains as well.

REPORTS

RADIO & COMMUNICATIONS: Bruce Bonbright reported that the radio drill went very well, and that 15 out of 16 participants responded. The one member who did not respond will have her radio examined by Tom Siviglia to ensure it is working properly.

OFFICE MANAGER/ADVISOR: Grace Stencel stated that she is reporting on behalf of Tom Soule for this meeting. Grace reported that the deposits for March

came out to a total of \$300.00. Grace also shared that the sales for March to-date come out to a total of \$351.00. She reported that the most popular items in March were personal survival kits, water heater hoses, and car kits. Grace shared that the Office currently has 5 active volunteers, but they are hoping to have a few more along with some substitutes. Grace shared that the current advertising is working, and that there were 44 walk-ins in March.

Grace shared that she and a neighbor, who is a registered nurse, are visiting each Clubhouse cabinet to ensure uniformity in supplies and set-up, and they are creating a list of what needs to be ordered for each cabinet. Grace encouraged the committee members to view the Disaster Prep display in the Village Library during the month of April. Grace concluded by reminding the committee that Building Damage forms are no longer used by Good Neighbor Captains.

RECRUITMENT / RETENTION / TRAINING: Juanita Skillman shared that she and Sandy Benson will be at the Village Bazaar again on April 2nd, 2022.

GRF BOARD: Gan Mukhopadhyay introduced himself as a new member of the committee, and shared that he did not have anything to report.

UNITED BOARD: No report.

THIRD BOARD: Donna Rane-Szostak stated that she would like to share the Involvement Opportunities Document with the Third Board. James Cook introduced himself as a new member of the committee and shared his professional background.

TOWERS: Sue Stephens reported that the Towers has a total of 56 Floor Captains, and that she will send the roster to Juanita Skillman and JJ Abolmoloki.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson reported that she will be at the Village Bazaar with Juanita Skillman on April 2nd, 2022 at Clubhouse 5. Sandy also shared that she has 100 File of Life packages to hand-out, 250 "Pet Inside" stickers, and 250 brochures regarding pet preparedness to hand-out at the Bazaar. Sandy thanked JJ Abolmoloki for taking-on the responsibility of maintaining the list of confidential resident information regarding the Pet Evacuation Sub Committee.

DISCUSSIONS AND CONSIDERATIONS

FIRE AVERT PROGRAM UPDATE: Tom Siviglia reported that he has 3 more devices to install. However, they have experienced an issue with the

plugs due to some manors having uncommon insertion types. Tom shared that one current participant experienced the device in action when they accidentally burnt bacon on the stove. The participant stated that the device performed exactly as it should have. Members made comments and asked questions.

INVOLVEMENT OPPORTUNITIES DOCUMENT: Tom Siviglia explained the attached document, which lists 5 different ways residents may participate in the Disaster Preparedness Task Force. Tom shared that this was requested at the last meeting. He thanked JJ Abolmoloki for creating the document.

MEMBER COMMENTS:

Juanita Skillman stated that she believes the Disaster Tas Force needs more publicity. Juanita stated she will bring figures for purchasing branded tablecloths and/or banners to the next meeting.

Diane Casey stated that the Red Cross is typically assigned to specific areas, and that she would check to see if Laguna Woods has anyone assigned to them.

Gan Mukhopadhyay volunteered to assist in assessing building structures.

Tom Siviglia thanked everyone for their participation, and stated that the time spent is very valuable even if most residents don't realize it.

NEXT MEETING: May 31, 2022 at 9:30 AM

ADJOURNMENT: 10:01 AM

Submitted By:

Tom Siviglia

Mar 31, 2022

Tom Siviglia, Acting Committee Chair

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